CS Form	No.	212
Pavisad 20	117	

PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only) 2. SURNAME Ando NAME EXTENSION (JR., SR) N/A FIRST NAME Lindy Jane MIDDLE NAME LaureÒo 3. DATE OF BIRTH 16 CITIZENSHIP (mm/dd/vvvv) ✓ Filipino 04/13/1997 Dual Citizenship by birth by naturalization 4. PLACE OF BIRTH Mas-in, Ormoc City, Leyte If holder of dual citizenship, Pls. indicate country: please indicate the details. 5 SEX Male ✓ Female Philippines ✓ Single Married 6. CIVIL STATUS 17. RESIDENTIAL ADDRESS Widowed Separated House/Block/Lot No. Street Mas-in Other/s: Subdivision/Village Barangay ORMOC CITY LEYTE 7. HEIGHT (m) 1.60 City/Municipality Province 8. WEIGHT (kg) 60.00 ZIP CODE 6541 18. PERMANENT ADDRESS 9. BLOOD TYPE 0 House/Block/Lot No. Street Mas-in 10. GSIS ID NO. 021314699601 Subdivision/Village Barangay ORMOC CITY LEYTE 11. PAG-IBIG ID NO. 121215110259 City/Municipality Province 12 PHILHEALTH NO 132507775385 ZIP CODE 6541 13. SSS NO. 0640594293 19. TELEPHONE NO N/A 14. TIN NO. 343174893 20. MOBILE NO. 935-442-1403 15. AGENCY EMPLOYEE NO V01109 21. E-MAIL ADDRESS (if any) lindyjane.ando@vsu.edu.ph FAMILY BACKGROUND 22. SPOUSE\'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME N/A N/A N/A MIDDLE NAME N/A OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A BUSINESS ADDRESS N/A TELEPHONE NO. N/A 4. FATHER\'S SURNAME ANDO NAME EXTENSION (JR., SR) FIRST NAME **MAXIMO** MIDDLE NAME INDOLOS 25, MOTHER\'S MAIDEN NAME AILEEN LAMIGO LAUREÑO SURNAME ANDO FIRST NAME All FFN MIDDLE NAME LAUREÑO (Continue on separate sheet if necessary) HIGHEST SCHOLARSHIP NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE LEVEL/UNITS YEAR ACADEMIC LEVEL (Write in full) (Write in full) EARNED GRADUATED HONORS From To (if not graduated) RECEIVED **ELEMENTARY** MAS-IN ELEMENTARY SCHOOL Elementary 2003 2008 Graduated 2008 NIA SECONDARY New Ormoc City National High School High School 2008 2012 Goduates N/A VOCATIONAL/ TRADE COURSE N/A COLLEGE VISAYAS STATE UNIVERSITY Bachelor of Science in Civil Engineering 2012 2017 N/A Grochated **GRADUATE STUDIES** N/A SIGNATURE

12/14/2022

DATE

7. CARE	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER DATE OF				LICENSE (if applicable)				
	SPECIAL LA	WS/ CES/ CSEE ITY / DRIVER'S LICENSE	RATING (If Applicable)	EXAMINATION / PLACE OF EXAMINATION / CONFERMENT CONFERMENT		NUMBER	Date o		
	Civil En	nineer	81.00	11/11/2017	26-1-7 Anni 1900 (1971) 22 (1984) 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		77.1	0162279	09/05/20
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	EXPERIEN ate employme			(Continue on separate sheet		d Work Exper	ience sheet.		
. INCLU	SIVE DATES n/dd/yyyy)	POSITION TITL (Write in full/Do not ab	E	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVIC (Y/N)
1/01/2022	PRESENT	Instructor I		Vieavae St	ate University	27,608.00	INCREMENT 12-1	Temporary	Y
1/01/2021	12/31/2021	Instructor I			ate University	24,495.00	12-1	Temporary	Y
1/01/2021		Instructor I				26,052.00	12-1	Temporary	Y
01/01/2020	12/31/2020	Instructor I		Visayas State University Visayas State University		24,495.00	12-1	Temporary	Y
01/01/2020	12/31/2020	Instructor I		Visayas State University		22,938.00	12-1	Temporary	Y
08/01/2019	12/31/2019	Instructor I		Visayas State University		22,938.00	12-1	Temporary	Y
1/01/2019	07/31/2019	Instructor I		Visayas State University		22,938.00	12-1	Temporary	Υ
01/01/2019		Instructor I		Visayas State University		22,938.00	12-1	Temporary	Y
09/03/2018	12/31/2018	Instructor I	1 10 11.	Visayas State University		22,149,00	12-1	Temporary	Y
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29, NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
N/A	From N/A	To N/A	N/A		N/A
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I. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAININ	(Continue on separate	CHARLEST COMMON TO BE THE COMMON TO BE T			
art from the most resent L&D/training program and include only the relevant L&D/training taken f				agerial positions)	
0. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	ATTEN	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
200 A	From	То	HOURS	Technical/etc)	
N/A	N/A	N/A	N/A	N/A	N/A
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II. OTHER INFORMATION	(Continue on separat	e sheet ii necessa	4 7)		
31. SPECIAL SKILLS and HOBBIES 32.	NON-ACADEMIC DIS	TINCTIONS / RE	COGNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION/O
NA	(write in tull)				N/A
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SIGNATURE	Somme on separa	anser il nideess		ATE	12/14/2022
7	Men	3000			CS FORM 212 (Revised 2017), Page

34. Are you related by consanguinity or affinity to the app the chief of bureau or office or to the person who has Office, Bureau or Department where you will be appp	immediate supervision over you in the			
a, within the third degree?	YES	✓ NO		
b. within the fourth degree (for Local Government Uni	YES	✓ NO		
b. William and real addition from Education Continues and Control Employeessy.		If YES, give details:		
35. a. Have you ever been found guilty of any administrat	tive offense?	YES	✓ NO	
		If YES, give details:		
h Harra vari barra reinsia allu da succedi bafana anni arriva		YES	√NO	
b. Have you been criminally charged before any cour		If YES, give details:		
		Date Filed:		
		Status of Case/s:		
36. Have you ever been convicted of any crime or violation	on of any law, decree, ordinance or	YES	NO	
regulation by any court or tribunal?		If YES, give details:		
37. Have you ever been separated from the service in an		YES If YES, give details:	✓ NO	
retirement, dropped from the rolls, dismissal, terminal phased out (abolition) in the public or private sector?	tion, end of term, finished contract or			
38. a. Have you ever been a candidate in a national or lo	cal election held within the last year	YES	✓NO	
(except Barangay election)?		If YES, give details	S:	
b. Have you resigned from the government service do	uring the three (3)-month period before the	YES	✓ NO	
last election to promote/actively campaign for a nation	last election to promote/actively campaign for a national or local candidate?			
39. Have you acquired the status of an immigrant or perm	nanent resident of another country?	YES	✓NO	
		If YES, give details (country):	
40. Pursuant to: (a) Indigenous People\'s Act (RA 8371);	(h) Magna Carta for Disabled Persons (PA			
7277); and (c) Solo Parents Welfare Act of 2000 (RA				
a. Are you a member of any indigenous group?		YES If YES, please specif	✓NO	
b. Are you a person with disability?	h. Are you a person with disability?			
- Are you a person with disability.	Are you a person with disability:		fy ID No	
c. Are you a solo parent?		YES If YES, please specif	VNO fv ID No	
		li 120, piedse specii	y 15 No	
41. REFERENCES (Person not related by consanguinity or affinity to		T 110		
NAME	ADDRESS MANIPALIE CITY	TEL. NO.		
LESLEY JOY BALCOS	MANDAUE CITY	9282051067	6 6	
JESSIE B. CORRALES	Albuera, Leyte	09301103212	1	
KHAY TEJERO	CEBU CITY	09222931815		
42. I declare under oath that I have personally accompli				
complete statement pursuant to the provisions of p Philippines. I authorize the agency head/authorized r				
agree that any misrepresentation made in this of			LINDY JANE L. ANDO	
administrative/criminal case/s against me.				
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driveri's License,			1.40	
etc.) PLEASE INDICATE ID Number and Date of Issuance	M64	<u>}</u>		
Government Issued ID: PRC	2 than			
ID/License/Passport No.: 0162279	Signature (Sign inside the	box)		
Date/Place of Issuance: 09/05/2018 / ORMOC CITY	12/14/2022		Right Thumbmark	
L	2 6 JAN 2023		rsgn. mumbmark	
SUBSCRIBED AND SWORN to before me this	, affiant ex	nibiting his/her validly iss	sued government ID as indicated above.	
	11 -			
2.26	ATTY, RYSAN C, GUINOCOR VSU Gyef Legal Officer			
	ath			

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998– Present. Work experience should be listed from most recent first.
- Duration: September, 2018 present
- Position: Instructor I
- Name of Office/Unit: Department of Civil Engineering
- Immediate Supervisor: Prof. Epifania G. Loreto
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - Summary of Actual Duties
 - o Performs instruction, research, and extension functions of the department
- Duration: Feb, 2018 Aug, 2018
- Position: Office Engineer
- Name of Office/Unit: Construction Project Management Department
- Immediate Supervisor: Engr. Josephine Penuela
- Name of Agency/Organization and Location: Prince Retail Group of Companies, MC Briones St., Cebu City
 - Summary of Actual Duties
 - Effective coordination with the site engineers, designers, and Contractors
 - Requesting needed materials
 - Effective coordination with procurement and logistics to ensure that materials delivered on site are on right quality and quantity.
 - Assisting the Permit Liaison for the preparation of documents for the issuance of permits.
 - Making of As-built plans.

LINDY JANE L. ANDO

(Signature over Printed Name of Employee/Applicant)

Date: 12/14/2022