

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. GILBERT D. MODINA has assumed the duties and responsibilities as Administrative Aide 1 (Utility Worker 1) of University Learning Commons (Library) effective Nov. 4, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. GILBERT D. MODINA as Administrative Aide 1 (Utility Worker 1).

Done this 4th day of Nov. 2024 in Visayas State University.



VICENTE A. GILOS
Head of Office/Department/Unit

Date: **NOV 04 2024**

Attested by:



HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*