Republic of the Philippines VISAYAS STATE UNIVERSITY VSU, Baybay City, Leyte (Name of Agency)

PLANTILLA OF CASUAL APPOINTMENT

	Department/Office:	GSD		-						Source of Funds:	A. 1.a	
	NAME OF APPOINTEE/S POSITION TITLE			EQUIVALEN T SALARY/	DAILY	PERIOD OF EMPLOYMENT		NATURE OF APPOINTMENT	ACKNOWLEDGEMENT OF APPOINTEE/S			
	Last Name	First Name	Name Extensi on (Jr/III)	Middle Name	(Do not abbreviate)	JOB/ PAY GRADE	WAGE	From (mm/dd/yyyy)	To (mm/dd/yyy y)	(Original/ Reappointment/ Reemployment)	Signature	Date Received
1	ASILOM	VINCENT PAUL		CONCOLES	Administrative Aide 1	SG-1	477.72	11/16/2018	12/31/2018	original	Auri	12-03-18
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Th	ne abovenamed personnel	are hereby hired/appoin	ted as cası	als at the rate of co	ompensation stated opposite	their names for th	e period inc	dicated. It is unde	rstood that such	employment will cea	se automatically at	the end of the

The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

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APPOINTING OFFICER / AUTHORITY:

ACCREDITED PURSUANT TO:

This is to certify that all the requirements and supporting documents pursuant to CSC MC No. 24, 2017 have been complied with, reviewed and found in order.

CSC Resolution No.: 1400350

LOURDES B. CANO

EDGARDO E. TULIN

Date: 3/3/2014

Highest Ranking HRMO

Date:

Date:

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CSC/HRMO NOTATION **ACTION ON APPOINTMENTS** Recorded by □ Validated per RAI for the month of _____ ☐ Invalidated per CSCRO/FO letter dated ______ **STATUS** □ Appeal **DATE FILED** ☐ CSCRO/ CSC-Commission **Petition for Review** ☐ CSC-Commission ☐ Court of Appeals ☐ Supreme Court