1 Copy released to ATE UNIVERSIT sca, Baybay City, Leyte CLEARANCE FOR FACULTY/STAFF ALLAN A. RAMAL Position: ASSISTANT PROFESSOR Dept. /Office: DoPAC Last day of Service in VSU: May 31, 2012 Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management & Development Office (HRMDO). The above-named faculty-employee is cleared of money, property and other responsibilities from LSU, Visca, Baybay, Leyte as indicated below: Purpose: [] Resignation [] Retirement [] Transfer [X] Study Leave [] Others: Effective Date: Until further notice faculty/employee's address: DoPAC, VSU, Baybay City, Leyte June 1, 2012 Reason if resignation:

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APPROVED:

President