REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)		NAME OF EMPLOYEE Poliquit , Rosalina D. (Family Name) (Given Name) (Middle Name)	
2. DEPARTMENT CORPORATION OR AGENCY/ LOCAL GOVERNMENT DEVISION OF AGENCY/ LEYTE STATE UNIVERSITY		3. BUREAU OR OFFICE	
DEPT./BRANCH/DIVISION d requisity in performance of work.		5. WORK STATIN/PLACE OF WORK	
6a. PRES APPRO ACT/ BOARD RES/ MOITIGM ORD NO.	6b. PREV APPRO ACT/ BOARD RES/ ITEM NO. LS Induper I	7a. SALARY P.A. P. 150,552.00 TOATHOU ST 7b. OTHER COMPENSATION PERA/ACA	
8. OFFICIAL DESIGNATION OF POSITION Squit blaid [X]		9. WORKING PROPOSED TITLE TO THE STORY OF TH	
10. WAPCO CLASSIFICATION OF THIS POSITION 11. OCCUPATION GROUP TITLE 12. OCCUPATION GROUP TITLE 13. OCCUPATION GROUP TITLE 14. OCCUPATION GROUP TITLE 15. OCCUPATION GROUP TITLE 16. OCCUPATION GROUP TITLE 16. OCCUPATION GROUP TITLE 17. OCCUPATION GROUP TITLE 18. OCCUPATION GROUP TITLE 18. OCCUPATION GROUP TITLE 19. OCCUPATION			
MUNICIPALITY [1] 1918 CITY [] notice of time and incoming large graph of the deliberation of time and incoming and incom			
To teach laboratory classes in Biological Sciences. To act as Dept. Based Guidance Facilitator To act as extension communicator. To act as member of department committee.			
Title of Immediate	Signature and	24. I HEREBY CERTIFY that the above answers October 13, 2003 HEAD Date	
arvisor		25. APPROVED	
PACIENCIA P. MILAN Head of Agency		October 13, 2003 Date	

16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (If more than (7) list only by the their item 17. MACHINES/EQUIPMENT TOOLS, etc. used regularly in performance of work. Laboratory equipments 18. CONTACT Cocasional Frequent General Public [] [X] Normal Working Condition [X] Other Agencies [X] [] Filed Work [] Supervisors [] [X] Filed Trips Management [] [X] Exposed to Varied Weather [] Other (Specify) [] Other (Specify) [] 20. I CERTIFY that the above answers are accurate and complete. October 13, 2003 Date Signature of Employee 21. Describe briefly the general function of the Unit or Section Involves in Instruction, conducts researches and extends expertise to clientiles. 22. Describe briefly the general function of the position. Teaching 23.a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching): Education: Sidegree in the area of specialization. Experience: 1 yr. of relevant experience; 4 hrs. of relevant praining. 23.b. Licenses or certificates required to do this work if any. Date Signature and Title of Immediate Supervisor Date Signature and Title of Immediate Supervisor Date PACIENCE DESCRIPTION	A POSITION TITLE OF IMMEDIATE SLIDERY	15 At 1	POSITION TITLE OF NEXT HIGHER
17. MACHINES/ EQUIPMENT TOOLS, etc. used regularly in performance of work. Laboratory equipments 18. CONTACT General Public [] [x] Normal Working Condition [x] Cher Agencies [x] [] Field Work [] Supervisors [] Exposed to Varied Weather [] Other (Specify) []	DEPARTMENT HEAD		College Dean - Leyte State University
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October 13, 2003 October 13, 2003 PACIENCIA P. MILAN			
	25. APPROVED		
Date Head of Agency	October 13, 2003		The state of the s