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PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

PERSONAL INFORMATIO)N	N/A if not applicable. DO NOT A	DONE VIATE.		1. CS ID No.		(Do Not IIII up. I	For CSC use only	
2. SURNAME	MARTIREZ	AUT AUT	H.15			JOYLO CH	337/3		
FIRST NAME	MELVINCE				NAME EXTENSION (JR.	, SR)	N/A		
MIDDLE NAME	ROM								
3. DATE OF BIRTH	05/14/95	16. CITIZENSHIP	and the second second second	✓ Filipin	0	Dual Citizenship			
(mm/dd/yyyy)						by birth	by naturaliz	zation	
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship,		Pls. indic			ate country:		
5. SEX	✓ Male	please indicate the d	etails.					•	
6 CIVIL STATUS	Single Married	17. RESIDENTIAL ADDRESS	Hau	as/Disak/Lat	Ma		Ctroot		
	Widowed Separated Other/s:		House/Block/Lot No.		Street GUDALUPE				
7. HEIGHT (m)	1.61		B	BAYBAY CITY			Barangay LEYTE		
8. WEIGHT (kg)	85	ZIP CODE	Citv/Municipalitv		6521	Province	-2		
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS		<u> </u>		0021		PSY (SUE)	
	Professional	T 1450 × 40.1043M1 × 10.30	House/Block/Lot No. Subdivision/Village		Street GUDALUPE		NULTON		
IO. GSIS ID NO.	N/A	LDOWN TO THE OFFICE				Barangay	2010/21-07		
11. PAG-IBIG ID NO.	12184039355	O STALASAS, TROSESPOR	BAYBAY CITY City/Municipality		0	Province	atosanar.		
2. PHILHEALTH NO.	13-025562580-3	ZIP CODE	The Surface of the		N. 14573	6521		200-300	
3. SSS NO.	35-0317844-9	19. TELEPHONE NO.	N		N/A				
4. TIN NO.	491284015	20. MOBILE NO.	095135983		513598314				
5. AGENCY EMPLOYEE NO.	21: E-MAIL ADDRESS (if any)			melvincemartirez672@gmail.com					
I. FAMILY BACKGROUND						9			
2. SPOUSE'S SURNAME			23. NAME of CHILDREN (Write full name and list all)			list all)	DATE OF BIRTH (mm/dd/yy)		
FIRST NAME	CARIN	NAME EXTENSION (JR., SR)			N/A		ı	VA.	
MIDDLE NAME	BORJA								
OCCUPATION	TRAINING ASSISTAN	IT (COS)	1						
EMPLOYER/BUSINESS NAME	ATI-RTC 8			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,					
BUSINESS ADDRESS	VSU, BAYBAY		and the second						
TELEPHONE NO.	9480046624		The second secon						
24. FATHER'S SURNAME	MARTIREZ	Diane Extension (ID. OD)							
FIRST NAME	VICENTE	NAME EXTENSION (JR., SR)							
MIDDLE NAME	CODOG								
5. MOTHER'S MAIDEN NAME	MARIA MELBA CORD	OVA ROM							
SURNAME	MARTIREZ								
FIRST NAME	MARIA MELB	Α		#41, v. + 320, s. v. / 30, s. v				· ·	
MIDDLE NAME II. EDUCATIONAL BACKS	ROM		1	(Co	ontinue on se	parate sheet if neces	isary)		
						HIGHEST LEVEL		SCHOLARSHI	
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGR (Write in full)	EE/COURSE	PERIOD OF A	ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	ACADEMIC HONORS	
				From	То			RECEIVED	
ELEMENTARY	GUDALUPE ES	BASIC EDUCATIO	N	06/01/2003	06/01/2008	Graduated	2008	1ST HONORABL	
SECONDARY	BAYBAY NHS	SPECIAL PROGRAM IN T	HE ARTS	06/01/2008	06/01/2012	Graduated	2012	VALEDICTOR N	
VOCATIONAL / TRADE COURSE	N/A	N/A		N/A	N/A	N/A	N/A	N/A	
	VISAYAS STATE UNIVERSITY	BS IN AGRICULT	URE	06/01/2012	06/01/2016	Graduated	2016	CUM LAUD	
COLLEGE	Well and the second sec								
	VISAYAS STATE LINIVERSITY	MS IN PLANT DATE	DLOGY	06/04/2046	กลเกราวกรร	Graduated	2022	M/A	
COLLEGE GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS IN PLANT PATHO		06/01/2016	08/03/2023	Graduated	2023	N/A	

CAREE	R SERVICE/ RA 1	080 (BOARD/ BAR) LINDER		DATE OF				LICENŞE (if a	pplicable)
77. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE (If Applicable) RATING (If Applicable)			EXAMINATION /	PLACE OF EXAMINATION / CONFERMENT			NUMBER	Date of	
BARANGAT ELIGIDILITY / DRIVER'S LICENSE			CONFERMENT					Validity	
(CSC) HONOR GRAUATE ELIGIBILITY N/A			N/A	CSC VIII, PA	ALO, LEYTE		100108160516	01/04/20	
(PRC) AGRICULTURIST 79.8		OCT. 19-21,2016	TACLOBAN CITY, LEYTE			0031664	05/14/20		
DRIVERS LICENSE N/A		N/A	N/A BAYBAY CITY, LEYTE			H12-16-002794	05/14/20		
50 Mod 5						DIP PAGE	2049, SE	3.	
	XPERIENCE te employmer	nt. Start from your recent		ntinue on separate sheet if		Work Exper	ience sheet.		
	SIVE DATES n/dd/yyyy) To	POSITION To (Write in full/Do not		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format *00-0*)/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
03/08/2023	08/31/2023	Organizational Develo	pment Officer	DEPARTMENT OF	AGRICULTURE-RFO 9	32,000.00	16	CONTRACTUAL	Y
07/01/2021	12/31/22	AGRICUTURI			AGRICULTURE-RFO 8	22,892.00	11	CONTRACTUAL	Y
12/13/2020	6/30/2021	PROJECT DEVELOPME			AGRICULTURE-RFO 8	27,000.00	13	CONTRACTUAL	Y
05/01/2018	12/30/2019	LEA REVIEW INST	RUCTOR		NTE CAMPUS) AND UNO-R	10,000.00	N/A	CONTRACTUAL (WEEKENDS)	N
08/01/2018	7/30/2019	GRADUATE TEACHING AS		(BACOLOD CITY) VISAYAS STATE UNIVERSITY		7,000.00	N/A	CONTRACTUAL	Y
12/01/2013	12/01/2015	SK CHAIRM		BARANGAY GUDALUPE COUNCIL		3,400.00	N/A	ELECTED	Υ
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SIGNA	ATURE	. Thac	Martine	NAME AND POST OF THE OWNER, WHEN PERSON NAMED IN COLUMN 2 IS NOT THE OWNER, WH	DATE		09/11/2	2023	0.8

VI. VOLUNTARY WORK OR INVOLVEME				JKGANIZA HOI	V/S		
29. NAME & ADDRESS O (Write in		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS		POSITION / NATURE OF WORK	
		From To				Pearbal trial and rusing a	
N/A	Police series (CRV H	N/A	N/A	N/A	nti busagica	b while the formule NA for upon 190	
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	Sura una france						
		ntinue on separate		0			
VII. LEARNING AND DEVELOPMENT (L8 (Start from the most recent L8D/training program and in				nief/Executive/Mana	gerial positions)		
	TLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		DATES OF DANCE d/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
Training of Trainers on Clu	ster Development	95/15/2023	To 05/19/2023	40.0	TECHNICAL	Agricultural Training Institute - Regional Training Cente	
Coconut Specialist Tra		03/06/2023	03/17/2023	5.0	TECHNICAL	8 Agricultural Training Institute - Regional Training Center	
Argo-Enterprise Clustering Approach	1035	10/18/2022	10/26/2022	40.0	TECHNICAL	8 Agricultural Training Institute - Regional Training Center	
	8150 9VII 521 F	-				JOLIBEE GROUP FOUNDATION AND XAVIER	
"Agro-entrepreneurship for Inclusive Valu	2861911	7/22/22	09/08/2022	20.0	TECHNICAL	UNIVERSITY-ATENEO DE CAGAYAN JOLIBEE GROUP FOUNDATION AND XAVIER	
"Agro-entrepreneurship for Inclusive V		03/18/2022	04/28/2022	35.0	TECHNICAL	UNIVERSITY-ATENEO DE CAGAYAN	
KASABAlitang Food Sa	Total Salva Calva	9/15/22	9/15/22	5.0	TECHNICAL	Bureau of Agriculture and Fisheries Standards	
HALAL STANDARDS FROM FE	EDS TO SLAUGHTER	05/05/2022	05/05/2022	3.0	TECHNICAL	Bureau of Agriculture and Fisheries Standards	
	1.	Parcare [©] hai	HaziO hot sh	i Laguali in	(1)12.491	Pursuant in Ta) Indicapolis Pennie's A	
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04.2						Are you a person with displayor	
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OV 151	23/ 1					Are you a solo parent?	
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		ntinue on separate	sheet if necessar	y)	ALD 10 6553	A transfer are status venigational appri-	
VIII. OTHER INFORMATION			a de deservo		Carlotte Maria		
31. SPECIAL SKILLS and HOBBIES	32. NO	N-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)				33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
PAINTING		N/A	4			eaned Landvill NA Dissess increment	
TRAVELLING	and the signature	anton organization			VECG1 46-F158600 Flot		
PUBLIC SPEAKING					ame Process in Sansacre TACLOBAN CITY, LET		
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SIGNATURE	0.1		· Housesall		ATE	09/11/2023	
	SIGNATURE			DATE		09/11/2023	

34.	Are you related by consanguinity or affinity to the appointing chief of bureau or office or to the person who has immediate		k.	, ,
	Bureau or Department where you will be apppointed,	oupor rolon over you in the emes,	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
	a. within the third degree?		☐ YES ☑ NO	
Same of the last o	b. within the fourth degree (for Local Government Unit - Care	er Employees)?	☐ YES ☑ NO	
			If YES, give details:	
35.	a. Have you ever been found guilty of any administrative offe	nse?	YES NO	
			If YES, give details:	
	b. Have you been criminally charged before any court?		YES NO	
		If YES, give details:		
			Date Filed:Status of Case/s:	S Commence of the Commence of
36.	Have you ever been convicted of any crime or violation of an	y law decree ordinance or regulation by		
30.	any court or tribunal?	☐ YES ☑ NO If YES, give details:		
37.	Have you ever been separated from the service in any of the		YES NO	
	dropped from the rolls, dismissal, termination, end of term, find in the public or private sector?	If YES, give details:		
38.	a. Have you ever been a candidate in a national or local election Barangay election)?	tion held within the last year (except	YES NO	- 7
			If YES, give details:	
	 b. Have you resigned from the government service during the election to promote/actively campaign for a national or local 	☐ YES ☑ NO If YES, give details:		
39.	Have you acquired the status of an immigrant or permanent	☐ YES ☑ NO		
			If YES, give details (country):	
40	Duranant to (a) Indianana Boarlele Act (DA 9274). (b) Maga	na Carta for Disabled Darsons (DA		
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972),	하다 집 보고 있다면 없는 것이다. 사용하다 사용을 하는 것이 없는 것이다.		
a.	Are you a member of any indigenous group?		☐ YES ☑ NO	
b.	Are you a person with disability?		If YES, please specify:	
	Are you a person with disability?	☐ YES ☐ NO If YES, please specify ID No:		
C.	Are you a solo parent?	☐ YES ☑ NO		
H			If YES, please specify ID No:	
41.	REFERENCES (Person not related by consanguinity or affinity to applicant			
_	NAME	ADDRESS	TEL. NO.	
	Dr. MANUEL K. PALOMAR	BAYBAY CITY, LEYTE	9161573478	
1	Dir. ANDREW RODOLFO T. ORAIS	DA-RFO 8, TACLOBAN CITY, LEYTE	9399755929	
	Hon. JOSE A. ESPINOSA	BAYBAY CITY, LEYTE	9192866826	
42	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertin-		Danublic of the	
	Philippines. I authorize the agency head/authorized represe	30 M (1944) (1945) (1946) (1946) (1946) (1946) (1946) (1946) (1946) (1946) (1946) (1946) (1946) (1946) (1946)	WAA	TIREZ
	agree that any misrepresentation made in this docu	ment and its attachments shall caus	e the filing of PHOTO	
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	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)		Million 22	
Ιŀ	PLEASE INDICATE ID Number and Date of Issuance	Martines		
H	Government Issued ID: Driver's License			
П	D/License/Passport No.: H12-16-002794	ox)		
	Date/Place of Issuance: TACLOBAN CITY, LEYTE	Right Thumbmark		
	SUBSCRIBED AND SWORN to before me this1	9 SEP 2023 affiant exhibit	ing his/her validly issued government ID as indicated abov	re.
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1		ATTY, MYSAN C. GUINOCOR		
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: January 2023 August 2023
- Position: Organizational Development Officer
- Name of Office/Unit: Farm and Fisheries Clustering and Consolidation (F2C2)
- Immediate Supervisor: RTD Larry U. Sultan
- Name of Agency/Organization and Location: Dept. of Agriculture Regional Field Office 8, Tacloban Cit, Leyte
 - Organized small scale farmer holder in clustering and consolidation of 36 clusters target for this year.
 - Conducted orientation and trainings to other non-target cluster/ FCAs that are willing to implement Agroenterprise Clustering Approach in their municipalities.
 - Summary of Actual Duties
 - Responsible for organizing target FCAs in the formation of their clusters and conduct consolidation by facilitating the making of supply plan, Production Plan, Strategic Plan and to connect them to institutional buyers to achieve and economy of scale, maximum profit and overall agri sector development.
- Duration: July 2021 December 2022
- Position: Agriculturist I
- Name of Office/Unit: Farm and Fisheries Clustering and Consolidation (F2C2)
- Immediate Supervisor: RTD Larry U. Sultan
- Name of Agency/Organization and Location: Dept. of Agriculture Regional Field Office 8, Tacloban Cit, Leyte
 - Continued profiling of clusters in the Region.
 - Continued organizing farmer organizations in adapting the clustering and consolidation approach
 - Facilitated orientation to other non-target cluster/ FCAs that are willing to conduct consolidation.
 - Summary of Actual Duties
- Responsible for organizing target FCAs in the formation of their clusters and conduct consolidation by facilitating the making of supply plan, Production Plan, Strategic Plan and to connect them to institutional buyers to achieve and economy of scale, maximum profit and overall agri sector development.

- Duration: December 2020 June 2021
- Position: Project Development Officer II
- Name of Office/Unit: Farm and Fisheries Clustering and Consolidation (F2C2)
- Immediate Supervisor: RTD Larry U. Sultan
- Name of Agency/Organization and Location: Dept. of Agriculture Regional Field Office 8, Tacloban Cit, Leyte
 - o Profiled 24 FCA/Clusters in the Region.
 - Organized Corn Cluster in Merida and San Isidro, Leyte; Rice Cluster in ALangalang, Leyte; Cassava Cluster in Balangkayan, Eastern Samar and Ormoc City and Carigara, Leyte.
 - Facilitated orientation to other non-target cluster/ FCAs that are willing to conduct consolidation.
 - Summary of Actual Duties
- Responsible for organizing target FCAs in the formation of their clusters and conduct consolidation by facilitating the making of supply plan, Production Plan, Strategic Plan and to connect them to institutional buyers to achieve and economy of scale, maximum profit and overall agri sector development.
- Duration: year 2018 2019
- Position: LEA Review Instructor (every weekend)
- Name of Office/Unit: Northern Negros State College of Science and Technology (NONESCOST) and University of Negros Occidental-Recoletos (UNO-R)
- Immediate Supervisor: Justine T. Millado
- Name of Agency/Organization and Location: Escalante City and Bacolod City, Negros Occidental
 - List of Accomplishments and Contributions (if any)
 - o Taught graduating Students with Plant Protection and Microbiology Subjects.
 - Taught simple disease diagnoses
 - Taught different pest comparison
 - Introduced students to present diseases in their locality by a tour
 - Summary of Actual Duties
 - Responsible for teaching Plant Protection and Microbiology Subjects to Newly Graduated college student in preparation for the Licensure Examination for Agriculturist.
- Duration: August 2018 July 2019
- Position: Graduate Teaching Assistant
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: Jesusito Lim
- Name of Agency/Organization and Location: Department of Pest Management, Visayas State University, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - Taught the fundamental steps in diagnosing plant pest and diseases especially on plant diseases.
 - o Taught 200+ students with subjects on Plant protection 21 and Mircobiology 22.
 - None of these students failed as they were remarkably outsanding in all field of the subject.
 - Only 3 absences from 3 different students were recorded for I want to their locations and taught the subject in their homes. So no more students tried to be absent.
 - o I always gave time to my student in relation to subjects matters and concerns.
- Summary of Actual Duties
 - Responsible in performing classes teaching Plant Protection 21 and Microbiology Subjects on Laboratory to exposed student to actual diagnoses and microbial testing particularly on knowing the cause and effect of a specific pest.

MELVINCE R. MARTIREZ

Date: Jept 11, very