

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
*Visca, Baybay City, Leyte*

**CONTRACT OF SERVICES**

**KNOW ALL MEN BY THESE PRESENTS:**

This contract is made and entered into by and between:

The **Visayas State University**, an institution of higher learning established under Presidential Decree No. 9158 with principal office at **Visca, Baybay City, Leyte**, duly represented by the University President, **Dr. Edgardo E. Tulin**, hereinafter referred to as the **"FIRST PARTY"**:

-and-

**MS. ANALYN M. GUMAMA**, of legal age, Filipino, married, with residence address at Brgy. Pangasugan, Baybay City, Leyte hereafter referred to as the **"SECOND PARTY"**

**WITNESSETH:**

WHEREAS, the FIRST PARTY is engaged not only in instruction but also in research and extension;

WHEREAS, the FIRST PARTY is a grantee of research funds from other government agencies such as PCARRD, DA and other private institutions;

WHEREAS, the FIRST PARTY is in need of personnel who possess the necessary technical know-how in the field of agricultural research to conduct researches or assist the researchers in the conduct of research activities;

WHEREAS, the SECOND PARTY possess the required technical know-how in agricultural research and willing to participate in any research and development activities:

NOW, THEREFORE, premises considered, the parties hereto have hereunto agreed on the following terms and conditions to wit;

That the FIRST hereby employs the services of the SECOND PARTY as Science Research Assistant of PRCRTC Proj. 107 effective **July 1 – December 31, 2018** at the rate of P17,473.00/month with the following duties and responsibilities:

1. To characterize and document the yam collection;
2. To assist in the field and storehouse maintenance of the PhilRootcrops yam germplasm collection and in yam recollecting activities;
3. To prepare hack-up plantlets in vitro for accessions that are most threatened with insect pest or disease;
4. To analyze data and assist in preparation of reports and presentations; and
5. To do other duties that may be assigned by the project leader from time to time.

That for in consideration of the services of the SECOND PARTY, the FIRST PARTY binds itself to pay the former a total amount of **ONE HUNDRED SIXTEEN THOUSAND EIGHT HUNDRED THIRTY EIGHT PESOS (P 116,838.00)** only representing salary including PERA & ACA payable at least twice monthly at VSU, Visca, Baybay City, Leyte upon presentation of Daily Time Record duly attested by the representative of the FIRST PARTY;



That the SECOND PARTY authorizes the FIRST PARTY to deduct from the former's monthly salary the amount corresponding to contributions for GSIS, PhilHealth and PAG-IBIG premiums which could not legally provided for the FIRST PARTY over the duration of this contract;

That the FIRST PARTY grants the SECOND PARTY reimbursements the necessary expenses for travel made officially in connection with the project and duly approved by the FIRST PARTY or his duly authorized representative upon presentation of pertinent supporting papers and subject to usual accounting and auditing rules and regulations;

That the SECOND PARTY shall be entitled to leave benefits as provided for by Joint CSC and DBM Circular No. 99-7 dated December 29, 1999. However, since monetization of leave credits and payment of terminal benefits of contractual employees are chargeable only to the lump sum appropriation of the agency, the SECOND PARTY should enjoy all leave credits within the year it is earned.

That the SECOND PARTY hereby undertake to treat all research results derived from the research conducted or those information divulged by the researcher of which he has access to by reason of his duties and responsibilities as **highly confidential** albeit the possible presence of other available sources relative thereto;

That the SECOND PARTY will not claim as his own project-derived intellectual property as a result of the task assigned to him though he/she shall be duly acknowledged for the success of the same;

That the SECOND PARTY hereby undertakes to refuse employment, which involves or may involve the disclosure or use of the confidence, reposed on him by the researcher;

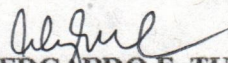
That the SECOND PARTY agrees to the reservation of a right of the FIRST PARTY to terminate the services of the former in the event that the performance of the SECOND PARTY is prejudicial to the smooth and efficient operation of the FIRST PARTY in achieving the purpose, for the lack of funds, or for other just cause;

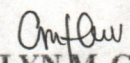
That in case either party desires to terminate this contract before its expiration date, written notice shall be served to the other party at least thirty (30) days before effectivity of the termination.

IN WITNESS WHEREOF, we hereunto set our hands on this 11 day JUL 11 2018 in Visca, Baybay City, Leyte.

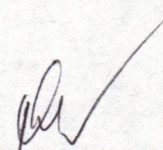
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

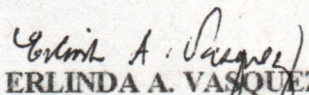
By:

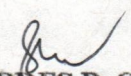
  
**EDGARDO E. TULIN**  
University President  
(First Party)


  
**ANALYN M. GUMAMA**  
(Second Party)

Signed in the presence of:

  
**NESTOR L. PIDO**  
Project Leader

  
**ERLINDA A. VASQUEZ**  
Director, PhilRootcrops

  
**LOURDES B. CANO**  
Director, ODAHRD

  
**OTHELLO B. CAPUNO**  
Vice President for Res. & Extension



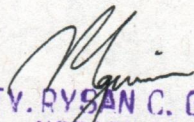
REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF L EYTE ) S.S.  
CITY OF BAYBAY )

BEFORE ME, this \_\_\_\_\_ day of 11 2018 2018 at Baybay City, Leyte personally appeared before me **DR. EDGARDO E. TULIN** with Comm. Tax Cert. No. 27139242 issued on Jan. 9, 2018 at Baybay City with VSU ID No. V000522 and **MS. ANALYN M. GUMAMA** with Comm. Tax Cert. No. 15745365 issued on March 1, 2018 at Baybay City and with VSU ID No. \_\_\_\_\_ known to me be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and place first above given.

\_\_\_\_\_  
Notary Public

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Book No. XXI  
Series No. 2018

  
**ATTY. RYSAN C. GUINOCOR**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2018  
PTR 1318576 - BAYBAY, LEYTE - 1/10/18  
ISP 026119 - TACLOBAN CITY - 1/10/18  
MCLE COMP. NO. V-0309580 - 07/20/15  
ROLL OF ATTORNEYS NO. 57467

