

PLANTILLA OF CASUAL APPOINTMENT

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

PROJECT: OFFICE OF THE DIRECTOR OF EXTENSION AND NONFORMAL EDUCATION (ODENRE)

DATE PREPARED: June 30, 1998
SOURCE OF FUNDS: ATT. 121

NAME

DESIGNATION

RATE
PER DAY

PERIOD OF EMPLOYMENT
FROM TO

IF RENEWAL STATE
INCLUSIVE DATE OF
PREVIOUS EMPLOYMENT

1. NAME: Shirley T.

Clerk I

P 237.64

July 1, 1998

December 31, 1998

Jan. 1-June 30, 1998

2. NAME: Siegfredo M.

Utility Worker I

P 200.00

July 1, 1998

December 31, 1998

Jan. 1-June 30, 1998

X-X-X-X-X

Note: With 6 days service break

NO-BA-V. O.L.A.

Human Resource Management Officer

The above named personnel are hereby appointed as casuals at the rate or compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid off anytime even before the expiration of the employment period when their services are no longer needed or if funds are no longer available.

Agency Action
RECOMMENDING APPROVAL:

NOTED:

PERSONNEL CLEARANCE:

APPROVED:

CSC ACTION
APPROVED:

Dept. Office Head

Chief Accountant

Personnel Officer

Dir. Research & Extension

President

ALINSUNOD SA
RESOLUSYON BLG. 93-5842
NETSA ENERON 11002