

#88-84

VISCA CLEARANCE SHEET

Name FRANCISCO G. GABUNADA JR. Position Science Research Specialist
Dept. or Office FARMI Salary P 2,072.30

- (1) Subject faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, leaving the country and/or going maternity or extended leave of absences prepare this form in five copies.
- (2) This clearance should be duly accomplished before paying last salary or any money due to faculty/employee from the College.
- (3) After completion of this clearance return all copies to the Personnel Office.

The above-named faculty-employee is cleared of money, property and other responsibilities from VISCA, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☐ Maternity Leave
☐ Summer Vacation Pay ☒ Study Leave ☐

Effective Date: JUNE 1, 1988 Until further notice faculty/employee
reasons if resignation: _____ address _____

- | | |
|---|--|
| 1/ CLEARED from this Dept./Office:
All other depts. and offices notified.
<u>DR. LY, TUNG</u>
(Head, Dept./Office) | 12/ CLEARED from books and other library responsibilities.
<u>L. K. MIRANDA</u>
(Chief Librarian) <i>5/25/88</i> |
| 2/ CLEARED from ODI
(For Academic Staff only)
<u>P. P. MILAN</u>
(Director of Instruction) | 13/ CLEARED from OSA.
<u>P. B. VILLANUEVA</u>
(Director) <i>5-15-88</i> |
| 3/ CLEARED from Academic responsibilities.
(For Faculty Members only)
<u>L. N. MARISCAL</u>
(Registrar) | 14/ CLEARED from VISCA Health Service obligations.
<u>I. P. BERTOLFO</u>
(Head Infirmary) |
| 4/ CLEARED from research responsibilities.
(For Academic Staff only)

(Director) | 15/ CLEARED from Physical Plant Office.
<u>M. C. ESCALANTE</u>
(Superintendent) <i>Dub al</i> |
| 5/ CLEARED from Agronomy & Soils Science Dept.
<u>R. G. ESCALADA</u>
(Department Head) | 16/ CLEARED from IGPO
<u>S. P. SANDOVAL</u>
(Superintendent) |
| 6/ CLEARED from Animal Science Dept.
<u>B. B. POSAS</u>
(Department Head) | 17/ CLEARED from property responsibilities.
<u>A. C. ARRABAZA, JR.</u>
(Chief, Supply/Prop. Div.) |
| 7/ CLEARED from Agricultural Engineering Dept.
<u>G. J. GALINATO, JR.</u>
(Department Head) | 18/ CLEARED from cash accountabilities.
<u>H. T. BULILAN</u>
(Cashier) <i>5/20/88</i> |
| 8/ CLEARED from Agricultural Chemistry Dept.
<u>J. G. JANSALIN</u>
(Department Head) | 19/ CLEARED from cash responsibilities.
<u>B. P. MODINA</u>
(Chief, Acctg. Div.) <i>9</i> |
| 9/ CLEARED from Horticulture Dept.
<u>R. M. SANTIAGO</u>
(Department Head) | 20/ CLEARED from personnel matters.
<u>A. B. BORNEO</u>
(Personnel Officer) |
| 10/ CLEARED from PE Dept.
<u>R. R. RUSSEL</u>
(Department Head) | 21/ CLEARED from contractual obligation with the College. No pending case.
<u>W. C. VALENZONA</u>
(Administrative Officer) |
| 11/ CLEARED from PROTEC
<u>M. K. PALOMAR</u>
(Director) | 22/ APPROVED:
<u>M. R. VILLANUEVA</u>
(Pres Ident) <i>6/15/88</i> |