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VISAYAS
 STATE UNIVERSITY



NOTICE OF SALARY ADJUSTMENT

27-April-2020

Ms. Kleer Jeann G. Longatang
 ITEEM
 VSU, Visca, City of Baybay, Leyte
 Dear Ms. Longatang:

Pursuant to National Budget Circular No. 579 dated January 24, 2020 implementing Republic Act No. 11466 dated January 8, 2020, your salary is hereby adjusted effective January 23, 2020 as follows:

1. Adjusted monthly basic salary effective January 23, 2020, under the New Salary Schedule: SG: 12, Step: 1 P 24,495.00 (293,940.00) p.a.
2. Actual monthly basic salary as of January 23, 2020: SG: 12, Step: 1 P 22,938.00 (275,256.00) p.a.
3. Monthly salary adjustment effective: January 23, 2020 (1-2) P 1,557.00

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

EDGARDO E. TULIN
 President

Position Title: Instructor I
 Salary Grade: 12

Item No. FY 2019 Plantilla of Personnel: INST1-38-2012

cc: Records, ODA-HRD, PRPEO, Accounting, GSIS, Payroll