

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Mr. JED ASAPH D. CORTES has assumed the duties and responsibilities as INSTRUCTOR II of VISAYAS STATE UNIVERSITY – DEPARTMENT OF DEVELOPMENT COMMUNICATION effective April 22, 2024.

This certification is issued in connection with the issuance of the appointment of Mr. CORTES as INSTRUCTOR II.

Done this 22<sup>nd</sup> day of April 2024 in Visayas State University, Visca, Baybay City, Leyte.

  
ULDERICO B. ALVIOLA  
Head of Office/Department/Unit

Date: April 22, 2024

Attested by:

  
HONEY SOFIA V. COLIS  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*