PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM Print legibly. Tick appropriate boxes (and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only 2 SURNAME VALENZONA FIRST NAME **NICOLAS NELSON** NA MIDDLE NAME RAMIREZ 3. DATE OF BIRTH 6/22/1972 16. CITIZENSHIP (mm/dd/yyyy) ✓ Filipino Dual Citizenship by birth by naturalization 4. PLACE OF BIRTH BAYBAY CITY, LEYTE If holder of dual citizenship Pls. indicate country: please indicate the details 5 SFX ✓ Male Female ✓ Single Married 6 CIVIL STATUS 17. RESIDENTIAL ADDRESS STO ROSARIO ■ Widowed Separated House/Block/Lot No BITANHUAN Other/s: Subdivision/Village Barangay 7. HEIGHT (m) 153 CM Baybay Leyte City/Municipality Province 8. WEIGHT (kg) 46 ZIP CODE 6521 18. PERMANENT ADDRESS 9. BLOOD TYPE "B+" House/Block/Lot No. Street 10. GSIS ID NO. 2005554386 BITANHUAN Subdivision/Village Barangay 11. PAG-IBIG ID NO. 1212-0365-6683 Baybay Leyte City/Municipality Province 12. PHILHEALTH NO. 13-201518275-3 ZIP CODE 6521 13 SSS NO NONE 19. TELEPHONE NO. NONE 14. TIN NO. 708-186-768 20 MOBILE NO 09068766149 15. AGENCY EMPLOYEE NO. V01136 21. E-MAIL ADDRESS (if any) NONE FAMILY BACKGROUND 22. SPOUSE'S SURNAME NONE 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME NONE NONE NONE MIDDLE NAME NONE OCCUPATION NONE EMPLOYER/BUSINESS NAME NONE BUSINESS ADDRESS NONE TELEPHONE NO. 9068766149 24. FATHER'S SURNAME VALENZONA NAME EXTENSION (JR., SR) FIRST NAME **FERNANDO** SR MIDDLE NAME MONDERONDO 25. MOTHER'S MAIDEN NAME SURNAME RAMIREZ FIRST NAME REGINA MIDDLE NAME ALABAT (Continue on separate sheet if necessary) **EDUCATIONAL BACKGROUND** SCHOLARSHIP/ HIGHEST LEVEL/ UNITS EARNED NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE LEVEL ACADEMIC (Write in full) (Write in full) GRADUATED HONORS (if not graduated) RECEIVED From To ELEMENTARY BITANHUAN ELEM. SCHOOL N/A 1980 GRADUATED 1986 NONE 1986 SECONDARY BITANHUAN HIGH SCHOOL NIA 1986 1990 GRADUATED 1990 NONE VOCATIONAL / N/A TRADE COURSE COLLEGE N/A **GRADUATE STUDIES** N/A SIGNATURE Mar. 16, 2020 DATE CS FORM 212 (Revised 2017), Page 1 of 4

27. CA	REER SERVICE/ RA 108	0 (BOARD/ BAR) UNDER	RATING	DATE OF	A 14 () 3 () 3	X		LICENSE (if	applicable)
SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE RATING (If Applicable)			EXAMINATION /* CONFERMENT	PLACE OF EXAMIN	NUMBER	Date of Validity			
N/A N/A			N/A		N/A		N/A	N/A	
			B. AUG						
Western State of the Control		and the formula of the contractor	a a me assertion						
						1 37 34	10 10 10 10		
o monatore i Produkterano so	Angeline and the second second	Manager for the control of the control of	es un richardo y como ço na casañosa e a				6.27		
ng)								· · · · · · · · · · · · · · · · · · ·	
	, and a	1 × × +		et e					
V. WORK	EXPERIENCE		(Co.	ntinue on separate sheet i	f necessary)				
		Start from your recen	t work) Descriptio	n of duties should b	e indicated in the attac	hed Work Ex	SECURIOR SEC	≠t.	
	CLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format *00-0*)/	STATUS OF APPOINTMENT	GOV'T SERVICE
From	То	Const. Acta more first was provided as a second	1,04v		SALARY	INCREMENT		(Y/N)	
3/1/1994 5/16/2008	6/30/2008	ARTEST DES			ORY HANDY CRAFT	6,000.10	14/10	N/A	NONE
1/16/2013	12/31/2013 6/30/2014	PAINTER DES			IAL BUILDING L BUILDER	8,400	MA	MIA	NONE
3/1/2015	PRESENT	PAINTE		,	VSU	9,216	NA	MA	HONE
	THESENT	PAINTER		V50		1	14819504		
		9008788948					E water		
		an an						2 27	
			Commence of the Commence of th						
	3,3	2150					146		
All of the state o		NO. 1 19 (2) 9 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1							
The state of the s									4
							Marker I		
		V					og iguale.		11
Total							79.5 Table 1	-	1 10 2
							\$ 4901.5×10.		
		Table 15 Mg Regulation (1998)					Tabaja		S - 3
								* * * * * * * * * * * * * * * * * * * *	
	rear of second design	100 m							
				343					
					27,070.5	- I z	-1 near-1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
									У.
								· 1 13-	
						25			
		71		Therefore the recommendate services of the ser					
	1 / 1 / 1 / 1	JUL.	3	Mar 16	, 2020				

	NAME & ADDRESS OF ORGANIZATION		INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	A TOO SO AND PROPERTY OF MALE OF MARK		
	(Write in full)			То	NUMBER OF HOURS	POSITION / NATURE OF WORK		
N/A		B esy Es	N/A	N/A	NA	14	b. Within the fourth angree (for Local $oldsymbol{\mu}$	
	por N	200 [7]	X		enell, svits	iamentos y na	a three you can been than truly of	
		in YES, grue dela						
		Meb cys. 23YN			13		Togichodi spinisi naminiay yeli to	
		(Co.	PROTECTION OF THE PROPERTY OF	sheet if necessary				
		D) INTERVENTIONS/TRAINING Packet for the relevant L&D training taken for	r the last five (5) ye	ars for Division Ch	ief Executive Manag	erial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From To 21		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)		
	N/A		MA	NA	N/H	NA	as elwa in ordug aid in (institutis)	
	or O	SSA [] Ideo	e) isay Dafi	s i metry blad	notoela laco	io iencijan s	a Have you river been a candinate in Recentary of infrant?	
		The last of the la	e loiga bone	Dunie C) as	di ed , diel			
		LEVES dive details	0.1-22	idate	inea (soot ja	enoten e rot	election to promoteract, vely carrious	
	(ythulois)	Care Division of the detail	Aylinado	BENCHE IN THE	(Jazi Pleke K	and the first type of	tiving to large to entribed tryicis groy eaven	
				and the part of th				
		A)4]	eli paiwolki	ossiu iorens anchertre	(2) wagne (4 8972) blev	11,00 AM 104 7) 2003 to 30	Pursuant to Tay integended Sopies (2777); and (5) Solo Paragus Visifare	
	04 [V]	TT yes		-		lqung	Are you a member of any Indigenous	
	Un (M)	Proposition of Partil						
	19 (2)	Elv 🔲					Are you a sold pagani?	
	Andrew Comment of the		to the second section of the second			\$		
		The second of th	DRESS	196	00000 Hest 4980	out familie for faunt	Paragraph Ap dia salah ora 10 10 14 cmm menuntuk	
- with	of standard Color (1994) in the fact of th		ty, Leyte	cos, Baybay Cl	o al Alai		arlito Bande	
	attogsass) et bos the dsV//			nay City, Leye	88	The appropriate of the second	no P. Sandalan	
an n la	or beland		/ City, Leyb	tho-co. Bayta	titi8		Mayel M. Olities	
	rightened rock penresoned to the context	a rice correct and rener state.	a ribiniw haar add haler	G ciaO lance d could be	shed bits Per	naily secomp	declare under oath that I have nervi	
The engine selection of the majorithm (CO).		the fart eage. I meter been been been been been been been be		ivalid te ini. Stall cause li	Hast of symp	laszancer bu	ruthonse the agency head a sutnor rusted esphallon made in this occi-	
II. OTHER INFO	DRMATION	(Co	ontinue on separat	e sheet if necessary			An maga	
31. SPEC	IAL SKILLS and HOBBIES	32. NC		FINCTIONS / RECO	GNITION	75W(127	33. MEMBERSHIP IN ASSOCIATION/ORGANIZA (Write in full)	
esign and Arts		N/A			CRUPONICH AdPA			
ooking							Pince of Streeton 6/19/2016 TAA SIN 3	
nging	CHOCH FORCES Interpretation of the paper to the term of term of term of the term of term	15/13/10/10/10/10/10/10/10/10/10/10/10/10/10/						
arromg	gorer ment ilt as indicat	ta ibilang Tisher veli Tyrca tra	ille 🔨	P.707- 31-	1A J L	eid om e	SUBSCRIBED AND SWOFF to Date	
laying of Guita	r	in in the second	· wer		To Proper year Color			
		736	Tiu iAù.	7.3/				

34. Are you related by consanguinity or affinity to the appointi			
chief of bureau or office or to the person who has immedia Bureau or Department where you will be apppointed,	n stag for the control		
a. within the third degree?	Control of the Contro	YES NO	
b. within the fourth degree (for Local Government Unit - C	Career Employees)?	☐ YES ☑ NO	
		If YES, give details:	
35. a. Have you ever been found guilty of any administrative of	offense?	☐ YES ☑ NO	
		If YES, give details:	
and the state of t		- Vige	
b. Have you been criminally charged before any court?		YES NO	
and the second s		If YES, give details: Date Filed:	
		Status of Case/s:	
36. Have you ever been convicted of any crime or violation of any court or tribunal?	f any law, decree, ordinance or regulation by	☐ YES ☑ NO	
any court of tribunary	CONTRACTOR OF THE CONTRACTOR O	If YES, give details:	
Wandada wa wasanina	A Charles of the Char		
37. Have you ever been separated from the service in any of retirement, dropped from the rolls, dismissal, termination, (abolition) in the public or private sector?	A STATE OF A STATE OF THE STATE	☐ YES ☑ NO If YES, give details:	
38. a. Have you ever been a candidate in a national or local of Barangay election)?	☐ YES ☑ NO If YES, give details:		
b. Have you resigned from the government service during election to promote/actively campaign for a national or local	☐ YES ☑ NO If YES, give details:		
39. Have you acquired the status of an immigrant or permane	☐ YES ☑ NO If YES, give details (country):		
 40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) M 7277); and (c) Solo Parents Welfare Act of 2000 (RA 897 a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent? 		☐ YES ☑ NO If YES, please specify: ☐ YES ☑ NO If YES, please specify ID No: ☐ YES ☑ NO If YES, please specify ID No:	
41. REFERENCES (Person not related by consanguinity or affinity to applic	ant /appointee)		
NAME	ADDRESS	TEL. NO.	
Dr. Marlito Bande	Marcos, Baybay City, Leyte	AGA	1 -
		N/A	
Marcho P. Bandalan	Baybay City, Leyte	N/A	-
Hon. Mavel M. Olitres	Bitanhu-an, Baybay City, Leyte	N/H	
42. I declare under oath that I have personally accomplished statement pursuant to the provisions of pertinent laws authorize the agency head / authorized representative misrepresentation made in this document and its attac against me.	s, rules and regulations of the Republic o to verify/validate the contents stated hereir	the Philippines. I	ENZONA
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance			A
Government Issued ID: Driver License	1/2		
			A set notes
10/Licence/Passport No.: H1211001682	x) (0.8 %)	padiod	
Date/Place of Suance: 6/18/2019, MAASIN SO. LEYTE	Date Accomplished	Right Thumbmark	k
SUBSCRIBED AND SWORN to before me this	1 6 APR 2020 affiant exhibit	ting his/her validly issued government ID as indicated a	above.
99	AT-Y RYSAN C. GUIN	OCOR	id to priva
	Person Administering Oatl		est or the settle of the settle on
	reison Auministering Oati	And the second s	A CONTRACTOR OF THE CONTRACTOR

CS FORM 212 (Revised 2017), Page 4 of 4

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: February 11, 2006 present
- · Position: Administrative Aide V
- Name of Office/Unit: IDBMU
- · Immediate Supervisor: Engr. Marlon G. Burlas
- Name of Agency/Organization and Location: Visayas State University, VSU, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Painting of Office Table, Cabinet, Shelve, Chairs
 - Painting Building Offices.
 - Summary of Actual Duties
 - Responsible for the Building & Office of Building repairs in the VSU
 - Inspection of Buildings
 - Estimates of materials for repair of buildings
- Duration: March 1, 2020 March 1, 2021
- Position: Administrative Aide V
- Name of Office/Unit: IDBMU
- Immediate Supervisor: Engr. Marlon G. Burlas
- Name of Agency/Organization and Location: GSD, VSU, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Repair and Maintenance of GSD, Buildings, Visayas State University.

NICOLAS NELSON R. VALENZONA
(Signature over Printed Name of Employee/Applicant)

-			
Date:			
Date.			