

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	LONGATANG		
FIRST NAME	KLEER JEANN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	GALGO		
3. DATE OF BIRTH (mm/dd/yyyy)	9/9/1987	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.52	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street PATAG Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
8. WEIGHT (kg)	63	ZIP CODE	
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	House/Block/Lot No. Street PATAG Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	NA	ZIP CODE	
11. PAG-IBIG ID NO.	913031131672		
12. PHILHEALTH NO.	120509926196		
13. SSS NO.	06-2823530-9	19. TELEPHONE NO.	NA
14. TIN NO.	287-400-402-000	20. MOBILE NO.	09557748296
15. AGENCY EMPLOYEE NO.	NA	21. E-MAIL ADDRESS (if any)	kleerjeannlongatang0108@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	LONGATANG		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	LEONARD PAOLO	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	NA			
OCCUPATION	SCIENCE RESEARCH AIDE			
EMPLOYER/BUSINESS NAME	ITEEM, VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	VISAYAS STATE UNIVERSITY			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	GALGO			
FIRST NAME	CHRISTOPHER	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CABANTAC			
25. MOTHER'S MAIDEN NAME				
SURNAME	RATILLA			
FIRST NAME	CERCIA			
MIDDLE NAME	CABUSAO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GUADALUPE ELEMENTARY SCHOOL	ELEMENTARY EDUCATION	1994	2000		2000	VALEDICTORIAN
SECONDARY	LSU LABORATORY HIGH SCHOOL	SECONDARY EDUCATION	2000	2004		2004	Honorific Scholar
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA		NA	NA
COLLEGE	VISAYAS STATE UNIVERSITY	BS BIOLOGY MAJOR IN ECOLOGY	2004	2008		2008	College Honor
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS TROPICAL ECOLOGY	2016	2019		2019	GTA

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	01/23/2020

[illegible]

V. WORK EXPERIENCE	
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[illegible]

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	01/23/2020

18 July

01/23/2020

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Civic Welfare Training Service (CWTS)	1/8/2019	12/31/2019	90	Team Coordinator (Team Loyalty)

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	International Training for the Philippines Field Course of the Yale Certificate Program	12/1/2020	01/18/2020	56	Facilitator	Visayas State University-Main Campus, Baybay City ,Leyte
	Training on Community- Based Climate Resiliency and Disaster Risk Management	12/16/2019	12/19/2019	32	Resource Person	Municipality of Barugo Leyte
	Training on Community- Based Climate Resiliency and Disaster Risk Management	12/16/2019	12/19/2019	32	Facilitator	Municipality of Barugo Leyte
	Training on Community- Based Climate Resiliency and Disaster Risk Management	07/31/2019	2/8/2019	24	Resource Person	Municipality of San Miguel Leyte
	Training on Community- Based Climate Resiliency and Disaster Risk Management	07/31/2019	2/8/2019	24	Facilitator	Municipality of San Miguel Leyte
	Use of VSU GIS Map Server and Field Data Collection using Open Data Kit( ODK) Technology using Android Phone	06/26/2019	06/26/2019	8	Participant	EcoFARMI-Visayas State University-Main Campus, Baybay City ,Leyte
	International Training "Restoration Boot Camp for Tropical Asian Forests"	06/17/2019	06/22/2019	48	Facilitator	Visayas State University-Main Campus, Baybay City ,Leyte
	Training Course on Nursery Establishment and Community- Based Seedling Production	05/16/2019	05/18/2019	24	Facilitator	Bayan Academy, Basey Samar
	International Training of Trainers on Rainforestation for WWF- Myanmar	04/22/2019	04/26/2019	40	Facilitator	Visayas State University-Main Campus, Baybay City ,Leyte
	Training- Workshop on Data Management and Parametric Analysis	12/4/2019	12/4/2019	8	Participant	VISERDAC-Visayas State University-Main Campus, Baybay City ,Leyte
	Echo Seminar-Workshop on the 1st Association of Education Researchers and Trainers (ASSERT) National Convention on Outcome-Based Education with the theme Synergizing Academic and Workplace Outcomes	7/2/2018	7/2/2018	8	Participant	CCE-Visayas State University-Main Campus, Baybay City ,Leyte
	Training Workshop in Preparation for Level II AACCUP Accreditation	01/18/2018	01/19/2018	16	Participant	Visayas State University-Main Campus, Baybay City ,Leyte
	Seminar on Forest Landscape Restoration: Concepts, Approaches and Challenges	03/17/2017	03/17/2017	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte
	Project Seminar- workshop for Phase II Component 1 with the Salcedo and Tolosa Industrial Policy Coordinating Committees	8/3/2016	9/3/2016	16	Participant	Visayas State University-Main Campus, Baybay City ,Leyte
	Seminar- Workshop on the Formulation of RDE and Social Program Plans	12/21/2015	12/23/2015	24	Participant	Visayas State University-Villaba Campus, Villaba Leyte










(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER SKILLS( Microsoft Office)		ENDEAVOR AWARD (2019)		Visayas State University Alumni Association
			COLLEGE HONOR (2006-2007)		Couples for Christ
			HONORIFIC SCHOLAR (2000)		Society of Graduate Student
			LEADERSHIP AWARD (2000)		Organization of Biology Student

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01/23/2020
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: <u>END OF CONTRACT</u>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>DR. MARLITO M. BANDE</td><td>VSU, Baybay City, Leyte</td><td>563-7497</td></tr><tr><td>ENGR. JIMMY O. POGOSA</td><td>VSU, Baybay City, Leyte</td><td>563-7497</td></tr><tr><td>DR. MA. JULIET C. CENIZA</td><td>VSU, Baybay City, Leyte</td><td>525-0277</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. MARLITO M. BANDE	VSU, Baybay City, Leyte	563-7497	ENGR. JIMMY O. POGOSA	VSU, Baybay City, Leyte	563-7497	DR. MA. JULIET C. CENIZA	VSU, Baybay City, Leyte	525-0277
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</td><td>PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>Philhealth ID</td></tr><tr><td>ID/License/Passport No.:</td><td>120509926196</td></tr><tr><td>Date/Place of Issuance:</td><td>Baybay, Leyte</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID:	Philhealth ID	ID/License/Passport No.:	120509926196	Date/Place of Issuance:	Baybay, Leyte	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	Date Accomplished	
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KLEER JEANN G. LONGATANG													
													
Right Thumbmark													
SUBSCRIBED AND SWORN to before me this <u>MAR 13 2020</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td>ATTY. RYAN C. GUINOCOR VSU LEGAL OFFICER Person Administering Oath</td></tr></table>		ATTY. RYAN C. GUINOCOR VSU LEGAL OFFICER Person Administering Oath											
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