

VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

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CLEARANCE FOR FACULTY/STAFF

Name GERALD M. RIVERA	
Dept./Office VSU Laboratory High School	

Position Instructor Last day of Service in VSU

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management and Development Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below: Purpose: [] Resignation [] Retirement [] Transfer [] Study Leave Effective Date: August 1, 2018 Until further notice faculty/employee's address: Brgy. Pangasugan, Baybay City, Leyte 6521-A Reason if resignation: N/A DEPT./OFFICE SIGNATURE/DATE **DEPT/OFFICE** SIGNATURE/DATE In bela 1. Home Dept./Office 17. University Librarian ANDRELI DI PARDALES PA 4 Pod 15 ROSARIO P. ABELA 2. Dean, College of 18. University Physician Agriculture VICTOR B. ASIO 3. Dean, College of 19. University Registrar Arts & Sciences CANDELARIO L. CALIBO ELIEZERIL. VELASCO 4. Dean, College of Education 20. Head, Accounting Office VILLOCINO (3/N 4/20) ESGUERRA 21. Head, Cash Office 5. Dean, College of Mgmt. & Economics ANTONIO P. ABAMO CORAZON U. NUEVOC 4 6. Dean, College of Engineering, ROBERTO C. GUARTEY. Willy 22. Head, Records Office ASTERIA A. SEVILLA & A 7. Dean, College of Forestry 23. Head, PRPEO & Natural Resources DENNIS P. PEOUE 8. Dean, College of 24. Head, SPPMO LICIA M. FLORES Veterinary Medicine 9. Dean, Graduate School 25. Director, GSD MARIO LILIO P. VALENZONA 10. Dean of Students 26. Director, Administration LOURDES B CANO 7 2 1 MANOLO/B. LORETO, JR. & Human Resource Dev't 11. Director, Institute of 27. Director, Finance RICARIDO C. NANGGAN, JR **Human Kinetics** 14/20/18 LOUELLA C. AMPAC 12. Director, ecoFARM 28. Vice-President for OTHELLO ROME ARMECIN Research & Extension 13. Director, NARC 29. Vice-President for Instruction BEATRIZ S. BELONIAS 14. Director, NCRC-V 30. Vice-President for ATINDOL ENIZA REMBERTO MA. JULIET Admin. & Finance 31. Vice-President for 15. Director, PhilRootcrops ERLINDA A. VASQUE Planning and Resource DILBERTO O. FERRAREN Generation & External Affairs 16. VFA/AdPA

APPROVED:

3 EDGARDO E. TULIN **University President**