

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. **RAFAEL B. VERGARA JR.** has assumed the duties and responsibilities as **ADMINISTRATIVE AIDE VI** of **Office of the Director for Instruction and Evaluation** effective February 17, 2021.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. **RAFAEL B. VERGARA JR.** as **ADMINISTRATIVE AIDE VI.**

Done this 17 day of February 2021 in \_\_\_\_\_.

  
**MA. RACHEL KIM L. AURE**  
Director for Instruction and Evaluation

Date: **February 17, 2021**

Attested by:

  
**LOURDES B. CANO**  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*