CS Form No.001
(Revised 1998)

Republic of the Philippines
Visayas State University
Baybay City, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Source of Funds: **A.III.b.1**
Department/Div.: **Institute of Tropical Ecology** Date Prepared by HRMO: **01/01/09**

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period of Employment		If renewal (include date of previous employment)
					From	To	
ESPINOSA, Eliza Dadole	Administrative Aide VI	1	6	P 418.36	January 5, 2009	June 30, 2009	Reemployment (Apr.1-Dec. 31, 1999)

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

This is to certify that all the requirements are pursuant to CSC MC NO.40, s.1998 as amended, have been complied with, reviewed and found in order.

TERESITA L. QUIÑANOLA
Supervising Adm. Officer
01/01/09

APPROVED:

JOSE L. BACUSMO
Appointing Authority
01/01/09

Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil **Blg.93-58-42** na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT THE POSITIONS STATED HEREIN WHERE PUBLISHED ON **11/14/08** IN **CSC BULLETIN** PURSUANT TO CSC MC NO.20,S. 2002.

_____ DATE

TERESITA L. QUIÑANOLA
HRMO/PO

VERIFIED BY: _____