

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Narciso C. Bathan has  
assumed the duties and responsibilities as Administrative Aide III of  
PhilRootcrops effective January 2, 2019.

This certification is issued in connection with the issuance of the  
appointment of Ms./Mr. Bathan as Administrative Aide III.

Done this 3<sup>rd</sup> day of January 2019 in Baybay City.

  
ERLINDA A. VASQUEZ  
Head of Office/Department/Unit

Date: Jan. 4, 2019

Attested by:

**LOURDES B. CANO**  
**HRMO**

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*