

## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	LAO		
FIRST NAME	VINCE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	GONZALES		
3. DATE OF BIRTH (mm/dd/yyyy)	11/01/1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CEBU CITY, CEBU	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	5'3	17. RESIDENTIAL ADDRESS	221 RAMON MAGSAYSAY House/Block/Lot No. Street N/A ZONE 19 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
8. WEIGHT (kg)	59	ZIP CODE	6521
9. BLOOD TYPE	NA	18. PERMANENT ADDRESS	221 RAMON MAGSAYSAY House/Block/Lot No. Street N/A ZONE 19 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	NA	ZIP CODE	6521
11. PAG-IBIG ID NO.	121228848178		
12. PHILHEALTH NO.	13-025507643-5		
13. SSS NO.	NA	19. TELEPHONE NO.	N/A
14. TIN NO.	726 645 929	20. MOBILE NO.	09561495083
15. AGENCY EMPLOYEE NO.	NA	21. E-MAIL ADDRESS (if any)	vincelao42@gmail.com

## II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	LAO			
FIRST NAME	MARVIN	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	MADRAZO			
25. MOTHER'S MAIDEN NAME	MAY GRACE DELA TORRE GONZALES			
SURNAME	LAO			
FIRST NAME	MAY GRACE			
MIDDLE NAME	GONZALES			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY CITY GRACE CHRISTIAN SCHOOL	BASIC EDUCATION	2004	2010	Graduated	2010	WITH HONORS
SECONDARY	VISAYAS STATE UNIVERSITY LABORATORY HIGHSCHOOL	SECONDARY EDUCATION	2010	2014	Graduated	2014	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A					
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRIBUSINESS	2014	2018	Graduated	2018	MAGNA CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	Master of Management major in Business Management	2019	2021	Graduated	2021	VSU Scholarship Program for Honors Undergraduates of VSU

(Continue on separate sheet if necessary)

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## IV. CIVIL SERVICE ELIGIBILITY


[illegible]

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

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# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	SOCIETY OF AGRIBUSINESS STUDENTS (SABS)	2016	2017	NA	Treasurer
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA
	NA	NA	NA	NA	NA

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions.)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Essential Excel Skills for Data Preparation and Analysis	10/22/2021	5/19/2022	10	Technical	Development Academy of the Philippines under Project Smarter Philippines through Data Analytics, R&D, Training and Adoption through Coursebank
	Interpersonal Relationships at Work	4/30/2022	4/30/2022	2	Instruction	Hiraya-Diwa Psychological Services
	2022 SEC Communication, Advocacy and Network (SEC CAN!) Webinar Series: Registering and Protecting Nonstock Corporations	4/8/2022	4/8/2022	2	Instruction	Securities and Exchange Commission (SEC)
	Waste Management and Circular Economy	4/1/2022	4/1/2022	2	Instruction	College of Management and Economics, Visayas State University
	Smarter Philippines through Data Analytics, R&D, Training, and Adoption (SPARTA) Mini Conference: # GameChangeHERs in Data Science and	3/31/2022	3/31/2022	2	Instruction	SPARTA Project, Development Academy of the Philippines
	National Conference on Agricultural Science & Technology (NCAST)	3/24/2022	3/25/2022	16	Research	Bataan Peninsula State University (Main Campus)
	PRODEV National Seminar-Workshop on Scale Development for Research	3/17/2022	3/19/2022	24	Research	PRODEV Project Training Center
	Southeast Asia Development Symposium 2022: Sustainable Solutions for Southeast Asia's Recovery	3/16/2022	3/17/2022	16	Instruction	Asian Development Bank
	PRODEV National Seminar-Workshop on Qualitative Data Analysis	3/3/2022	3/5/2022	24	Technical	PRODEV Project Training Center
	iLEAP Plus: Introduction to Patents, Utility Models, and Industrial Designs	2/22/2022	2/22/2022	3	Instruction	IPOPHIL
	2021 UNIVERSITY CONSORTIUM GRADUATE FORUM "Agricultural Adaptation Strategies for Coping with Climate Change"	12/2/2021	12/3/2021	16	Research	National Taiwan University
	GAME 2021: BREAKING THE MOLD AGRIBUSINESS AND ENTREPRENEURSHIP AMID DISRUPTIVE FORCES	11/18/2019	11/19/2019	16	Research	Entrepreneurship, College of Management and Economics, UPLB
	VISERDAC 1st Anniversary: Rising above Crisis through Accelerating Philippines Digital Transformation	10/13/2021	10/13/2021	2	Instruction	Visayas Socio-Economic Research and Data Analytics Center (VISERDAC)
	VSU Newly-Hired Faculty Onboarding	08/19/2021	08/23/2021	24	Instruction	Visayas State University
	VSU Faculty Onboarding	08/16/2021	08/18/2021	24	Instruction	Visayas State University
	Getting Grounded on Analytics	08/08/2021	08/08/2021	3	Technical	Development Academy of the Philippines
	Best Practices in Writing and Publishing Your Research Paper	4/16/2021	4/16/2021	2	Instruction	Elsevier
	ScienceDirect Articles and Journals: Choosing the Right One for Your Research	1/29/2021	1/29/2021	2	Instruction	Elsevier
	CME VISERDAC Training Series: Developing Fundable Research Proposals	11/13/2020	11/13/2020	2	Instruction	Visayas Socio-Economic Research and Data Analytics Center (VISERDAC)
	Webinar on Introduction to Copyright and Fair Use for Educators	8/28/2020	8/28/2020	3	Instruction	Visayas State University
	(LMS)	05/19/2020	05/21/2020	8	Instruction	VSU, UIIC Web Services
	Developing, Pre-testing, Revising and Monitoring of IEC Material Training-Workshop	1/14/2020	1/16/2020	24	Instruction	Department of Food Science and Technology
	OBE Syllabus and Table of Specifications (TOS) Preparation and Review	12/19/2019	12/19/2019	5	Instruction	Department of Business and Management, VSU
	Regional Forum on Economic and Financial Literacy	11/12/2019	11/12/2019	5	Technical	National Economic Development Authority RO8
	Stock 101: A Guide to First-Time Investors in the Philippine Stock Market	11/08/2019	11/08/2019	5	Technical	Department of Business and Management
	Short course Training and Workshop on Food Value Chain	10/17/2019	10/17/2019	40	Technical	ASEAN, MAFF, VSU, DFST
	Financial Management Seminar	09/17/2019	09/18/2019	16	Technical	VSU, ISRDS
	Training-Workshop on Parametric and Non-Parametric Analysis for Socio-Economic Research using SPSS	4/4/2019	4/5/2019	16	Technical	Visayas Socio-Economic Research and Data Analytics Center (VISERDAC)
	Training on How to Handle Sexual Harassment Cases in Campus	12/13/2018	12/14/2018	16	Technical	Visayas State University
	AAACU 22nd Biennial Conference and General Assembly	10/16/2018	10/18/2018	24	Research	AAACU, VSU
	Training-Workshop on Socio-Economic Research Methods using R Studio	09/07/2018	09/07/2018	8	Technical	Visayas Socio-Economic Research and Data Analytics Center (VISERDAC)
	Gender Sensitivity Training and Anti-Sexual Harassment Orientation	09/04/2018	09/04/2018	8	Technical	VSU, ISRDS
	Farm Enterprise Management, Economic and Marketing Support	04/04/2018	04/06/2018	24	Technical	VSU, DENR

(Continue on separate sheet if necessary)







# VIII. OTHER INFORMATION

31.	SPECIAL SKILLS AND HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	NA		NA		NA
	NA		NA		NA
	NA		NA		NA

(Continue on separate sheet if necessary)

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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>														
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>														
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>														
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>														
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>NILDA T. AMESTOSO</td> <td>VSU,VISCA,BAYBAY CITY,LEYTE</td> <td>9558639019</td> </tr> <tr> <td>MARLON M. TAMBIS</td> <td>VSU,VISCA,BAYBAY CITY,LEYTE</td> <td>9166836995</td> </tr> <tr> <td>ANALITA A. SALABAO</td> <td>VSU,VISCA,BAYBAY CITY,LEYTE</td> <td>9235191103</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	NILDA T. AMESTOSO	VSU,VISCA,BAYBAY CITY,LEYTE	9558639019	MARLON M. TAMBIS	VSU,VISCA,BAYBAY CITY,LEYTE	9166836995	ANALITA A. SALABAO	VSU,VISCA,BAYBAY CITY,LEYTE	9235191103		
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>															
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>Driver's License</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>H1218001429</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>4/20/2018</td> </tr> </table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	Driver's License	ID/License/Passport No.:	H1218001429	Date/Place of Issuance:	4/20/2018	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; height: 50px;">  </td> </tr> <tr> <td style="text-align: center;">Signature (Sign inside the box)</td> </tr> <tr> <td style="text-align: center;">6/28/2022</td> </tr> <tr> <td style="text-align: center;">Date Accomplished</td> </tr> </table>		Signature (Sign inside the box)	6/28/2022	Date Accomplished
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Right Thumbmark															
<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto;"></div> <p style="text-align: center;">Person Administering Oath</p>															