

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () d use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Quiñones		
FIRST NAME	Cecille Marie	NAME EXTENSION (JR., SR)	
MIDDLE NAME	Oquias		
3. DATE OF BIRTH (mm/dd/yyyy)	12/2/1987	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City, Leyte 6521	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.5	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	45		Coconut Village Visca
9. BLOOD TYPE	Type 'O'		Subdivision/Village Barangay
10. GSIS ID NO.	02004646639		Baybay City Leyte
11. PAG-IBIG ID NO.	RTN - 916197445641	City/Municipality Province	6521
12. PHILHEALTH NO.	13-000117437-2	18. PERMANENT ADDRESS	
13. SSS NO.	Not Applicable (NA)	ZIP CODE	House/Block/Lot No. Street
14. TIN NO.	116 105 000 0000		Coconut Village Visca
15. AGENCY EMPLOYEE NO.	V00866		Subdivision/Village Barangay
			Baybay City Leyte
		City/Municipality Province	6521
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	N/A
		21. E-MAIL ADDRESS (if any)	cecillemarie.quiones@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Quiñones			
FIRST NAME	Cesar	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Pulido			
25. MOTHER'S MAIDEN NAME				
SURNAME	Oquias			
FIRST NAME	Lilia			
MIDDLE NAME	Bastasa			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEM. SCHOOL	N/A	1994	2000	N/A	2000	N/A
SECONDARY	LSULHS (VSULHS)	N/A	2000	2004	N/A	2004	W/ Honors
VOCATIONAL / TRADE COURSE	N/A	N/A			N/A		
COLLEGE	VISAYAS STATE UNIVERSITY	BS in Agriculture (Soil Science)	2004	2008	N/A	2008	1st-2nd yr: Partial Scholar; 3rd-4th yr: PARRFI Scholarship; CUM LAUDE
GRADUATE STUDIES	UNIVERSITY OF GOETTINGEN	MS TROP & INT'L FORESTRY	2009	2011	N/A	2011	DAAD
	VISAYAS STATE UNIVERSITY	MS SOIL SCIENCE	2012	2014	N/A	2014	DOST-NSC (ASTHRDP)

SIGNATURE		ON STUDY LEAVE	DATE	June 1, 2022
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CIVIL SERVICE ELIGIBILITY	N/A	4/4/2008	PD 907 (Honor graduate)	93958	4/4/2008
PRC Licensure Exam for Agriculture	79.50%	7/2008	TACLOBAN CITY	0008831	1/15/2009

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE
 (Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	To						
01/01/2021	Present	Instructor III	Dept. of Soil Science, VSU			Permanent (P)	Yes
01/01/2020	12/31/2020	Instructor III	Dept. of Soil Science, VSU	29,969.00		Permanent	Yes
01/01/2019	12/31/2019	Instructor III	Dept. of Soil Science, VSU	28,447.00		Permanent	Yes
01/01/2018	12/31/2018	Instructor III	Dept. of Soil Science, VSU	27,122.00		Permanent	Yes
01/01/2017	12/31/2017	Instructor III	Dept. of Soil Science, VSU	25,859.00		T/P	Yes
01/01/2016	12/31/2016	Instructor I	Dept. of Soil Science, VSU	20,651.00		Temporary (T)	Yes
11/01/2015	12/31/2015	Instructor I	Dept. of Soil Science, VSU	19,940.00		Temporary	Yes
12/01/ 2014	10/31/2015	Instructor I	Dept. of Soil Science, VSU	19,940.00		Temporary	Yes
09/01/ 2014	11/30/2014	Instructor (Part time)	Dept. of Soil Science, VSU	18,000.00		Contractual	Yes
9/1/2008	06/31/2009	Science Research Assistant	ACIAR VEGETABLE PROJECT, VSU	12,500.00		Contractual	Yes

(Continue on separate sheet if necessary)

SIGNATURE	 ON STUDY LEAVE	DATE	June 1, 2022
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
N/A	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
AS RESOURCE PERSON:						
	Training on vegetable prod'n & integrated soil nutrient mgt.	10/29/2016	10/29/2016	8 hrs/ day	Technical	ACIAR Soil Project
	Soil Fertility Assessment for Improved Crop Nutrient Mgt	6/22/2016	6/23/2016	8 hrs/ day	Technical	ACIAR Soil Project
	Short Training Course on Landscaping	10/1/2014	10/3/2014			Dept. of Horticulture, VSU
AS PRESENTER:						
	EGU General Assembly 2021	19/04/ 2021	30/04/2021		Technical	European Geosciences Union
	4th National DOST-SEI ASTHRDP-NSC Scholars' Conference	5/7/2015	5/8/2015			DOST-SEI
AS PARTICIPANT:						
	Tropentag (Tropical Day) Conference 2021	9/15/2021	9/17/2021		Technical	Hybrid conference; Uni of Hohenheim, Stuttgart
	NRCP - VRC Annual Scientific Conference & 13th Gen. Membership Assembly	5/23/2016	5/23/2016		Technical	DOST; NRCP
	NRCP - DOST Annual Scientific Conference & 83rd Gen. Membership Assembly				Technical	
	Training on the methods of nutrient studies and the use of research related equipment; orientation on the vegetable production and the soils and geology of the Lockyer Valley.	4/16/2016	4/30/2016		Technical	ACIAR; QDAFF, Uni of Queensland;
	DOST 1st International Scholars' Conference	4/7/2016	4/8/2016		Technical	DOST
	NC III Certification: Harnessing AEWs Capabilities on Agricrop Production	9/14/2015	9/18/2015		Technical	ATI
	CAFS Annual RDE In-House Review	7/30/2014	7/31/2014		Technical	COLLEGE OF AGRI. & FOOD SCI, VSU
	Training-Workshop on Data Analysis Using SAS and R.	6/10/2014	6/11/2014		Technical	COLLEGE OF AGRI. & FOOD SCI, VSU
	National Conference on Development Initiatives in the Philippine Marginal Uplands	10/22/2013	10/24/2013		Technical	PHERNET, VSU
	Training-Workshop on Geographic Information System. June 25-28, 2013	6/25/2013	6/25/2013		Technical	PHERNET, VSU
	Soil Science Refresher Course	12/17/2012	12/21/2012		Technical	DSS, VSU
	"Sustainability in German Forestry Over the Ages" (Prof. Dr. Ralph Mitlöhner) and "Recent Developments in German Forestry and Forest Industry"	11/12/2012	11/12/2012		Technical	VSU
	13th International Seminar and Workshop on Tropical Ecology	9/24/2012	10/6/2012		Technical	FPE, PTCF, DAAD, VSU
	Biodiversity Conference	6/20/2011	6/22/2011		Technical	UNI OF GOETTINGEN, GERMANY
	Tropentag (Tropical Day) Conference.	9/14/2010	9/16/2010		Technical	ETH, ZURICH, SWITZERLAND
	Tropentag (Tropical Day) Conference.	10/6/2009	10/8/2009		Technical	UNI OF HAMBURG, GERMANY
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	PROFICIENT IN ENGLISH AND TAGALOG LANGUAGES	N/A			NRCP - Associate Member	
	COMPUTER LITERATE				PCAARRD - DOST SCHOLARS ASSO.	
					DAAD ALUMNI NETWORK	
					FACULTY ASSOCIATION VSU	
(Continue on separate sheet if necessary)						
SIGNATURE		ON STUDY LEAVE		DATE		June 1, 2022

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. Suzette B. Lina	Dept. of Soil Science, VSU	
Dr. Marife D. Corre	Soil Sci of Trop. & Subtrop. Ecosystems, Uni of Goettingen	49551395765
Prof. Dr. Edzo Veldkamp	Soil Sci of Trop. & Subtrop. Ecosystems, Uni of Goettingen	49551397339

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

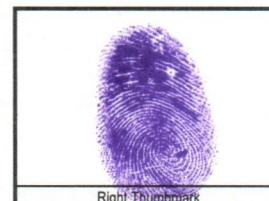
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC ID

ID/License/Passport No.: 0008831

Date/Place of Issuance: 15 Jan 2009; Tacloban City, Leyte

Signature (Sign inside the box)
ON STUDY LEAVE
June 1, 2022
Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 11.8 AUG 2022, affiant exhibiting his/her validly issued government ID as indicated above.

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SERIES OF 2022

ATTY. VIVIAN C. ENAMODALLON
NOTARY PUBLIC

NC. NO. B-22-06-02, JULY 4, 2022
UNTIL DECEMBER 31, 2023
ROLL NO. 62930
PTR NO. 6271899, 1/3/2022, BAYBAY CITY, LEYTE
IBP NO. 169763, 12/07/2021, LEYTE
MCLE COMPLIANCE NO. VII-0004765