

Republic of the Philippines  
VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte



October 24, 1985

Ms. JACQUELINE B. MENDOZA  
c/o VISCAs  
Baybay, Leyte



*Received original 10/24/85*

Sir/Madam:

You are hereby appointed - INSTRUCTOR -  
in the Visayas State College of Agriculture, Baybay, Leyte, with compensation at the rate of Eighteen  
Thousand Six Hundred Thirty Six pesos (P18,636.00) per annum, effective  
November 1, 1985  
Renewal with salary adjustment per NCC #35  
(State nature of appointment whether original, renewal, promotion, transfer, etc.)

Temporary

(State employment status whether temporary,  
substitute, permanent or provisional in  
case of teachers.)

None

(Name and status of former incumbent if  
there is any.)

Position to be filled:

Old Item No. Lump Sum Page \_\_\_\_\_  
Approp. Act \_\_\_\_\_  
New Item No. Lump Sum Page \_\_\_\_\_  
Approp. Act Batas Pambansa Blg. 640

Very truly yours,

By Authority of the  
Board of Trustees.

Civil Service Eligibility:

Title of Exam. Taken : None Required  
Place of Examination : N/A  
Date of Examination : N/A

*[Signature]*  
SAMUEL S. GO  
Vice President  
& Officer-in-Charge

Maiden name if married :

Not Applicable

**APPROVED AS TEMPORARY**  
**BY AUTHORITY OF THE COMMISSION**

Performance rating for the semester  
preceding effectivity of appointment:

Very Satisfactory

Latest salary received:

P 18,636.00 p.a. Effective: January 1, 1985

Highest Educational Attainment:

BS in Statistics

Recommended by:

**PROVIDED THERE IS NO PENDING PROTEST  
ADMINISTRATIVE OR CRIMINAL CASE AGAINST  
THE EMPLOYEE NOR ANY DECISION BY COMPETENT  
AUTHORITY THAT MAY ADVERSELY AFFECT THE  
APPROVAL OF THIS APPOINTMENT**

*[Signature]*  
MARGARITO C. ESCALANTE, Ph.D.

Head, Dept. of Ag. Engineering & Applied  
Mathematics

**CERTIFICATION**

This is to certify that all the required supporting papers  
pursuant to MC No. 5, s. 1974 as amended, have been  
complied with, reviewed and found to be in order.

*[Signature]*  
TERESITA A. LAO  
OIC, Personnel Office