


PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	BUCAL		
FIRST NAME	ARGIE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	RAMOS		
3. DATE OF BIRTH (mm/dd/yyyy)	12/22/1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH		If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Sitio Kiga San Isidro Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.78	ZIP CODE	6521
8. WEIGHT (kg)	62.50		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	House/Block/Lot No. Street Sitio Kiga San Isidro Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	2006371229	ZIP CODE	6521
11. PAG-IBIG ID NO.	121293911426		
12. PHILHEALTH NO.	130255787021		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	7416072610000	20. MOBILE NO.	920-750-1070
15. AGENCY EMPLOYEE NO.	V02116	21. E-MAIL ADDRESS (if any)	bucal.argie@vsu.edu.ph

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Bucal			
FIRST NAME	Patrecio	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Bejoc			
25. MOTHER'S MAIDEN NAME	Rodelina Meca Ramos			
SURNAME	Bucal			
FIRST NAME	Rodelina			
MIDDLE NAME	Ramos			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Kilim Elementary School	Elementary	2005	2011	N/A	2011	N/A
SECONDARY	Baybay National High School	High School	2011	2015	N/A	2015	N/A
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	Bachelor of Science in Agricultural Engineering	2015	2020	N/A	2020	N/A
GRADUATE STUDIES	N/A						
(Continue on separate sheet if necessary)							

SIGNATURE		DATE	06/27/2024
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29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

[illegible]

### VIII. OTHER INFORMATION

[illegible]

<b>SIGNATURE</b>		<b>DATE</b>	06/27/2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details: 

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

☐ YES☒ NO

☐ YES☒ NO

If YES, please specify: 

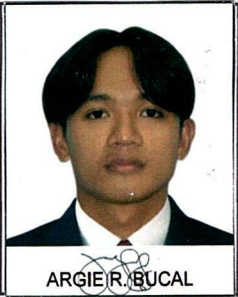
If YES, please specify ID No

If YES, please specify ID No

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Wilson Aureo	Brgy. Guadalupe, Baybay City, Leyte	09357345537
Ma. Grace C. Sumaria	Brgy. Patag , Baybay City, Leyte	0909390 5057
Gerald D. Omped	Brgy. Sto. Rosario, Matig-ao, Leyte	0956840 1065

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



ARGIE R. BUCAL


PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC

ID/License/Passport No.: 0012231


Date/Place of Issuance: 04/24/2023 / PRC Ormoc



Signature (Sign inside the box)

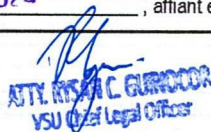
06/27/2024

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 30 JUL 2024, affiant exhibiting his/her validly issued government ID as indicated above.



ATY. RISA C. GURDOOR  
VSU Chief Legal Officer

Person Administering Oath

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## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: August 03, 2023 – Present
- Position: Instructor 1 (Temporary-Regular)
- Name of Office/Unit: Department of Agricultural and Biosystems Engineering
- Immediate Supervisor: Engr. Eldon P. De Padua
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- Summary of Actual Duties
  - Prepare learning materials for the classes assigned.
  - Conduct classes as scheduled, and/or make-up classes in case of absence or officially declared class suspensions,
  - Employ varied teaching strategies to enhance the student learning,
  - Maintain an updated and orderly class record of all classes handled,
  - Conduct examinations and other appropriate performance assessment tasks, and give relevant assignments and other course requirements,
  - Perform other tasks that may be assigned by the Department Head or the College Dean to facilitate or enhance student learning,
  - Attend to student queries and other class-related concerns even outside class hours,
  - Attend/participate in orientation and seminars and other instruction-related activities conducted/spearheaded by the university to improve their teaching competencies,
- Duration: September 23, 2021 – June 23, 2023
- Position: Part-Time Instructor
- Name of Office/Unit: Department of Agricultural and Biosystems Engineering
- Immediate Supervisor: Engr. Eldon P. De Padua
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- Summary of Actual Duties
  - Prepare learning materials for the classes assigned.
  - Conduct classes as scheduled, and/or make-up classes in case of absence or officially declared class suspensions,
  - Employ varied teaching strategies to enhance the student learning,
  - Maintain an updated and orderly class record of all classes handled,
  - Conduct examinations and other appropriate performance assessment tasks, and give relevant assignments and other course requirements,
  - Perform other tasks that may be assigned by the Department Head or the College Dean to facilitate or enhance student learning,
  - Attend to student queries and other class-related concerns even outside class hours,
  - Attend/participate in orientation and seminars and other instruction-related activities conducted/spearheaded by the university to improve their teaching competencies,
  - Pass clearance at the end of semester.

  
ARGIE R. BUCAL

(Signature over Printed Name  
of Employee/Applicant)

Date: 06/17/2024