

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. JENZEN JHON M. VILLARUEL has assumed the duties and responsibilities as SECURITY GUARD I of VISAYAS STATE UNIVERSITY effective JAN. 1, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. JENZEN JHON M. VILLARUEL as SECURITY GUARD I.

Done this 13<sup>th</sup> day of JANUARY 2021 in Visayas State University.

  
JULIUS V. ABELA  
Head of Office/Department/Unit

Date: 11/2021

Attested by:

  
LOURDES B. CANO  
ODHRM

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*