


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. Veronico B. Almeroda has assumed the duties and responsibilities as Administrative Aide III of the Office of the Graduate School effective January 4, 2021.


This certification is issued in connection with the issuance of the appointment of Mr. Almeroda as Administrative Aide III.

Done this 4<sup>th</sup> day of January, 2021 in Visayas State University, Visca, Baybay City, Leyte.

  
ANABELLA B. TULIN  
Head of Office/Department/Unit

Date: January 4, 2021

Attested by:

  
LOURDES B. CANO  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*