

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. MIKE LAURENCE V. LUMEN has assumed the duties and responsibilities as EXECUTIVE ASSISTANT IV of OFFICE OF THE PRESIDENT effective May 13, 2025.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. LUMEN as EXECUTIVE ASSISTANT IV

Done this 26th day of May 2025 in the Visayas State University, Visca, Baybay City, Leyte.



PROSE IVY G. YEPES
Head of Office/Department/Unit

Date: May 13, 2025

Attested by:



HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*