

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. Pearl P. Vistal has assumed the duties and responsibilities as Administrative Officer I (Records Officer I) of Records and Archives Office effective October 16, 2024.

This certification is issued in connection with the issuance of the appointment of Ms. Vistal as Administrative Officer I (Records Officer I).

Done this 5th day of November 2024 in Visayas State University, Visca, Baybay City, Leyte.


MARIA ROBERTA S. MIRAFLOR
Head of Office/Department/Unit

Date: Nov. 5, 2024

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*