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Notice of Salary Adjustment

18-January-2017

**Mr. Gaspar S. Arpoceple**

Administrative Aide V



VSU, Baybay, Leyte

Pursuant to National Budget Circular No. 568 dated January 5, 2017 implementing Executive Order No 201, s. 2016, your salary as Administrative Aide V is hereby adjusted effective January 1, 2017, as follows:

1. Adjusted monthly basic salary effective January 1, 2017, under the new Salary Schedule:  
**SG 5 Step 2** **P 13,117.00**  
(157,404.00) p.a.
2. Actual monthly basic salary as of December 31, 2016:  
**SG 5 Step 2** **P 12,644.00**  
(151,728.00)p.a.
3. Monthly salary adjustment effective January 1, 2017 (1-2) **P 473.00**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**  
President 

Position Title: **Administrative Aide V**

Salary Grade: **5**

Item No. FY 2016 Plantilla of Personnel: **ADA5- 62-2004**

cc: Records, GSIS, PRPEO, Payroll