



CONTRACT OF SERVICE

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The **VISAYAS STATE UNIVERSITY**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9347, with principal office at Baybay City, Leyte, duly represented by its President **DR. EDGARDO E. TULIN**, hereinafter referred to as the **FIRST PARTY**;

- and -

MS. MARIA FATIMA B. ESTROSAS, of legal age, Filipino, married and a resident of Brgy. Marcos, Baybay City, Leyte hereafter referred to as the **SECOND PARTY**;

WITNESSETH

WHEREAS, the FIRST PARTY is engaged not only in instruction but also in research and extension;

WHEREAS, the FIRST PARTY is a grantee of research funds from other government agencies such as PCARRD, DA and other private institutions;

WHEREAS, the FIRST PARTY is in need of personnel who possess the necessary technical know-how in the field of agricultural research to conduct researches or assist the researchers in the conduct of research activities;

WHEREAS, the SECOND PARTY possesses the required technical know-how in agricultural research and willing to participate in any research and development activities.

NOW, THEREFORE, premises considered, the parties hereto have hereunto agreed on the following terms and conditions to wit:

That the FIRST PARTY hereby employs the services of the SECOND PARTY as Science Aide of the Office of the Director for Extension at VSU, ViSCA, Baybay City, Leyte effective **January 1, 2022 to June 30, 2022** at the rate of **FOURTEEN THOUSAND FOUR HUNDRED PESOS (P 14,400.00)** per month with the following duties and responsibilities:

That the SECOND PARTY has the following duties and responsibilities:

1. Monitors and consolidates all VSU-funded extension projects' accomplishment vis-à-vis the targets and prepares quarterly, midyear and year-end (annual) reports for submission to the OVPREI planning unit for integration and submission to FMO and other concerned offices;
2. Monitors and consolidates reports of all trainings conducted from departments, centers, institutes and colleges;
3. Take charge of referral services and documents requests and actions taken by concerned departments, centers and institutes on requests by walk-in clients;
4. Assists in facilitating Extension In-House Review;
5. Assists in the Farmers and Fisherfolks' Day, Baybay Agro-Fair, Mobile Exhibits and other related activities;
6. Assists in facilitating training programs;
7. Performs other tasks that may be assigned by the superior.



20 JAN 2022

IN WITNESS WHEREOF, we hereunto set our hand on this ____ day of _____ 20____,
in VSU, Visca, Baybay City, Leyte.

VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

By: 
EDGARDO E. TULIN
University President
(First Party)


MARIA FATIMA B. ESTROSAS
(Second Party)

Signed in the presence of:


MARIA JULIET C. CENIZA
Vice President for Research, Extension & Innovation

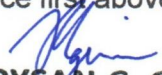

HONEY SOFIA V. COLIS
OIC-Director, ODHRM

REPUBLIC OF THE PHILIPPINES)
PROVINCE OF LEYTE) S.S.
CITY OF BAYBAY)

20 JAN 2022

BEFORE ME, a Notary Public for and in the City of Baybay, Leyte, Philippines, this ____
day of January, 2022, personally appeared **DR. EDGARDO E. TULIN** with ID No.: **V000522** and
MS. MARIA FATIMA B. ESTROSAS with valid ID No. **V01001**, known to me to be the same
persons who executed the foregoing instrument and they acknowledged to me that the same is
their voluntary act and deed, as well as the parties hereto.

WITNESS MY HAND AND SEAL on the date and place first above given.


ATTY. RYSAN C. GUINOCOR
Notary Public
Until June 30, 2022

PTR No. 5069132-Baybay, Leyte-1/12/2021
IBP No. 134491-Tacloban City-12/11/2020
Roll of Attorneys No. 57467
MCLE No. VI-0003619-04/14/2022
Visca, Baybay City, Leyte

Doc No. 120
Page No. 12
Book No. XXXV
Series of 0022