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UNIVERSITY CLEARANCE

(for Faculty and Staff)

Name: JERRY D. IMBONG Position: ASST. PROF. III

Signature:

Address and Mobile Number: VSU Duplex, Baybay City, Leyte - 09164951029

Dept./Office: D L A B S

Last Day of Service in VSU: _____

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others
Reason, if resignation: _____

Effective Date: October 11, 2021

Cleared of work-related accountabilities:

JETT C. QUEBEC
Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administration and Finance (includes units under VPPRGAS)	<u>DANIE LESLIE TAN</u>		<u>11/2/21</u>
VP Research, Extension & Innovation	<u>MARIA JULIET C. CENIZA</u>		_____
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	<u>BEATRIZ D. BELONIAS</u>		_____

Approved:

EDGARDO E. TULIN
University President
Date: _____

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.



SPMO INTERNAL CLEARANCE

Name: Jerry D. Impong

Position: Asst. Prof. III

Department/Office: DLABS

This is to **CERTIFY** that the above name personnel is cleared of all property accountabilities from our office.

Purpose:

☐ Resignation

☒ Study Leave

☐ Retirement

☐ Others:

☐ Transfer

Approved by:



ALICIA M. FLORES
Head, SPMO *11/2/21*



CERTIFICATION

This is to certify that **Mr. JERRY D. IMPONG**, Asst. Prof. III of DLABS has no financial accountability in our office.

Given this 2nd day of November 2021 at the Visayas State University, Visca, Baybay City, Leyte for whatever legal purposes it may serve thereto.


NICK FREDDY R. BELLO
OIC Head, Acctg.