

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. GILLY MAE S. ESCASINAS has assumed the duties and responsibilities as ADMINISTRATIVE AIDE III of ACCOUNTING OFFICE effective May 13, 2025.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. ESCASINAS as ADMINISTRATIVE AIDE III.

Done this 13th day of May 2025 in Baybay City Leyte.

  
NICK FREDDY R. BELLO

Head, Accounting Office

Date: \_\_\_\_\_

Attested by:

  
HONEY SOFIA V. COLIS  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*