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CS Form No. 21. Revised 2017
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NAME OF TAXABLE PARTY OF TAXABLE PARTY.

SIGNATURE

PERSONAL DATA SHEET srepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. HED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. 1. CS ID No. ropriate boxes (and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. (Do not fill up. For CSC use only) PERSONAL INFORMATION 2. SURNAME JUANILLO NAME EXTENSION (JR., SR) NA FIRST NAME KAY MIDDLE NAME TEPAIT 3. DATE OF BIRTH 16. CITIZENSHIP **☑** Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization 4. PLACE OF BIRTH BOGO CITY, CEBU If holder of dual citizenship, Pls. indicate country: please indicate the details 5. SEX ☐ Male ✓ Female Philippines V ✓ Single ARMENIA BOARDING HOUSE Married 17. RESIDENTIAL ADDRESS NA 6 CIVIL STATUS ☐ Widowed ☐ Separated House/Block/Lot No. N/A GUADALUPE Other/s: Subdivision/Village Barangay BAYBAY LEYTE 1.54 7. HEIGHT (m) City/Municipality Province 8. WEIGHT (kg) 59 ZIP CODE 6521 LEYTE 18. PERMANENT ADDRESS SAN VICENTE ST. 9. BLOOD TYPE 0 House/Block/Lat No Street SAN VICENTE N/A 10. GSIS ID NO. NIA Subdivision/Village Barangay BOGO CEBU 121237438191 11 PAG-IBIG ID NO City/Municipality 12. PHILHEALTH NO. 12-250730327-5 ZIP GODE 13. SSS NO. N/A 19. TELEPHONE NO. NA 14. TIN NO. 729-543-397 20 MOBILE NO 09353630108 15 AGENCY EMPLOYEE NO N/A 21. E-MAIL ADDRESS (if any) kayjuanillo@gmail.com II. FAMILY BACKGROUND 22. SPOUSE'S SURNAME NIA 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) AME EXTENSION (JR. SR) N/A FIRST NAME N/A MIDDLE NAME NA OCCUPATION NIA FMPI OYER/BUSINESS NAME NIA **BUSINESS ADDRESS** NIA TELEPHONE NO. NIA 24 FATHER'S SURNAME JUANILLO NAME EXTENSION (JR., SR) FIRST NAME **JONATHAN** MIDDLE NAME TUDIO 25. MOTHER'S MAIDEN NAME TEPAIT SURNAME FIRST NAME IDA MIDDLE NAME BATERNA (Continue on separate sheet if necessary) II. EDUCATIONAL BACKGROUND SCHOLARSHIP HIGHEST LEVEL NAME OF SCHOOL PERIOD OF ATTENDANCE BASIC EDUCATION/DEGREE/COURSE ACADEMIC HONORS YEAR I FVFI GRADUATED (Write in full) (Write in full) (if not graduated) RECEIVED From To SY 2004-SY 2008-ELEMENTARY BOGO CENTRAL SCHOOL II PRIMARY EDUCATION NA 2010 NIA 2005 2010 SY 2010-SY 2013-ST. LOUISE DE MARILLAC COLLEGE OF BOGO SECONDARY HIGH SCHOOL 2014 WITH HONORS 2011 2014 VOCATIONAL / NA N/A N/A SY 2014-SY 2017-VISAYAS STATE UNIVERSITY (MAIN CAMPUS) COLLEGE **BACHELOR OF ARTS IN ENGLISH LANGUAGE** CUM LAUDE NA 2018 2015 2018 VISAYAS STATE UNIVERSITY (MAIN CAMPUS) MASTERS IN LANGUAGE TEACHING present 15units N/A N/A 2019 GRADUATE STUDIES N/A N/A N/A NA nue on separate sheet if necessary)

CS FORM 212 (Revised 2017), Page 1 of 4

August 1, 2019

DATE

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27. CARE	ER SERVICE/ RA 1080 SPECIAL LAWS/	(BOARD/ BAR) UNDER	RATING	DATE OF EXAMINATION /	LICENSE (if applicable)				
BA	RANGAY ELIGIBILITY /		(If Applicable)	CONFERMENT	PLACE OF EXAMINA		, will the	NUMBER	Date of Validity
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	EXPERIENCE	Start from your recei	nt work) Description	on of duties should	be indicated in the attach	ed Work Fy	nerience she	4	
28. INCL	USIVE DATES						SALARY/ JOB/ PAY		GOVT
(m	nm/dd/yyyy)	POSITION 1 (Write in full/Do not			SENCY / OFFICE / COMPANY ull/Do not abbreviate)	MONTHLY SALARY	GRADE (if applicable)& STEP (Format "00-0")/	STATUS OF APPOINTMENT	SERVICE (Y/N)
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			\$105) (C	ontinue on separate she	et if necessary)				
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			1			and the second		CS FORM 212 (Revised 2	2017), Page 2 of
			10						

9. NAME & ADDRESS OF ORGANI	ZATION	INCLUSIV	E DATES		Anna Andrew St. St. Living	
(Write in full)	2 W 1 T	(mm/di	d/yyyy) To	NUMBER OF HOURS		POSITION / NATURE OF WORK
LT 217 Masterands, Visayas State	Univerity	January	June	mployaes,	Co	mmunity Outreach
LT 212 Masterands, Visayas State	Univerity	August	December		Co	mmunity Outreach
Tau Omega Mu	pay Fil	12/13/2018	12/13/2018	12		Medical Mission
Farmers and Fisherfolks	teb sylp CT/19	5/28/2018	5/28/2018	6		Service
College of Arts and Science-Supreme S	tudent Council	12/7/2017	12/7/2017	12	C6	mmunity Outreach
III. LEARNING AND DEVELOPMENT (L&D) tart from the most recent L&D-training program and inc.		RAINING PRO		NDED	if Executive Managerial post	tions)
30. TITLE OF LEARNING AND DEVELOPMENT INTI PROGRAMS (ERVENTIONS/TRAINING Write in full)	ATTEN	DATES OF DANCE Halyyyy)	NUMBER OF HOURS	Type of LD (Managerial Supercompt Technicalists)	CONDUCTED/ SPONSORED BY (Write in full)
2nd International Conference on Philippine	and Asian Studies	3/5/2018	5/5/2018	24.0	Curriculum	De La Salle University and Visayas State University
Gender Sensitivity Training and nti-Sexual Har	assment Orientation	9/4/2018	9/4/2018	8.0	Curriculum	Visayas State University
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The state of the s		(Continu	e on separate she	el if necessary)		
VIII. OTHER INFORMATION 31. SPECIAL SKILLS AND HOBBIES	32	NON-AC		ONS / RECOGNITI	ON	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
		WORKSHOP FO	(Write in	ING OF THE IN	TRODUCTION TO THE	VISAYAS STATE UNIVERSITY ALUMNI
COMPUTER LITERATE PHOTOGRAPHY	RESEARCH PU	PHILOSO BICATION IN N	OBEL: JOURN		I. JAGE TEACHING AND	ASSOCIATION ASSOCIATION
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		AA	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)		DATE	August 1, 2019

34. /	Are you related by consanguinity or affinity to the apportant of bureau or office or to the person who has imm	ointing or recommending authority, or to the ediate supervision over you in the Office,				
E	Bureau or Department where you will be apppointed,	Total Harrist I was a first				
	a. within the third degree?		☐ YES ☑ NO			
t	o. within the fourth degree (for Local Government Unit	- Career Employees)?	☐ YES ☑ NO			
	And equipment	9.594.347	If YES, give details:			
ae :	a. Have you ever been found guilty of any administrati	ive offense?	☐ YES ☑ NO			
35. 4	a. Have you ever been found going or any commission	Secretary and the second secon	If YES, give details:			
		Transport Library				
	The second secon	and the second of the second o	☐ YES ☑ NO			
ı	b. Have you been criminally charged before any court	If YES, give details:				
		Date Filed:				
			Status of Case/s:			
36.	Have you ever been convicted of any crime or violation	on of any law, decree, ordinance or regulation by	☐ YES ☑ NO			
	any court or tribunal?		If YES, give details:			
	A PROCESS OF THE PROC					
37.	Have you ever been separated from the service in an	y of the following modes: resignation, retirement,	☐ YES ☑ NO			
	dropped from the rolls, dismissal, termination, end of	If YES, give details:				
	the public or private sector?		☐ YES ☑ NO			
	a. Have you ever been a candidate in a national or log Barangay election)?	Have you ever been a candidate in a national or local election held within the last year (except				
		en de arrece en la companya de la companya de apparece en la companya de la companya de la companya de la comp	If YES, give details:			
	b. Have you resigned from the government service di	uring the three (3)-month period before the last	YES NO			
	election to promote/actively campaign for a national of		If YES, give details:			
39.	Have you acquired the status of an immigrant or permanent	manent resident of another country?	YES NO			
			If YES, give details (country):			
40	D	(h) Marine Corte for Disabled Persons (PA 7277)				
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); and (c) Solo Parents Welfare Act of 2000 (RA 8972),					
a.	Are you a member of any indigenous group?		☐ YES ☑ NO			
	The same of the sa		If YES, please specify:			
b.	Are you a person with disability?		☐ YES ☑ NO If YES, please specify ID No:			
	Are you a solo parent?	YES V NO				
C.	Ale you a sole parent?		If YES, please specify ID No:			
41.	REFERENCES (Person not related by consanguinity or affinity to	applicant /appointee)				
	NAME	ADDRESS	TEL. NO.			
	JETT QUEBEC	TACLOBAN, LEYTE	9082713404			
		motourn, activ	6			
	SEREGENA RUTH L. MARTINEZ	VISCA, BAYBAY CITY	N/A			
	RUBEN BALOTOL JR.	VISCA, BAYBAY CITY	9153646119			
42.	I declare under oath that I have personally according	mplished this Personal Data Sheet which is a	true, correct and			
	complete statement pursuant to the provisions of	of pertinent laws, rules and regulations of the	Republic of the			
	Philippines. I authorize the agency head/authorized agree that any misrepresentation made in the	representative to verify/validate the contents statistics document and its attachments shall cau	se the filing of KAY T. JUANILLO			
	administrative/criminal case/s against me.					
19504	overnment Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, et I. FASE INDICATE ID Number and Date of Issuance	(c)				
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: August 2019 Present
- · Position: Part-Time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Guiraldo C. Fernandez
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Taught English/Literature subjects.
 - Actively participated in different department/ college/university activities.
 - Designed and revised a number of course syllabi and instructional materials.
 - o Attended seminars and trainings conducted inside the university.
 - · Summary of Actual Duties
 - Responsible in teaching college and senior high school students in the field of English language and Literature; perform tasks assigned by the head and other university authorities; submit reports and other papers asked by the department, college, the university, and/or other governing bodies.
- Duration: January 2019 May 2019
- Position: Part-Time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Guiraldo C. Fernandez
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - o Taught English/Humanities subjects.
 - Actively participated in different department/ college/university activities.
 - Designed and revised a number of course syllabi and instructional materials.
 - Attended seminars and trainings conducted inside the university.
 - Summary of Actual Duties
 - Responsible in teaching college and senior high school students in the field of English language and Literature; perform tasks assigned by the head and other university authorities; submit reports and other papers asked by the department, college, the university, and/or other governing bodies.
- Duration: August 2018 December 2018
- Position: Part-Time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Prof. Guiraldo C. Fernandez
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte

- List of Accomplishments and Contributions (if any)
 - o Taught English/Literature subjects.
 - Actively participated in different department/ college/university activities.
 - Designed and revised a number of course syllabi and instructional materials.
- Summary of Actual Duties
 - Responsible in teaching college and senior high school students in the field of English language and Literature; perform tasks assigned by the head and other university authorities; submit reports and other papers asked by the department, college, the university, and/or other governing bodies.

KAY T. JUANILLO

(Signature over Printed Name of Employee/Applicant)

Date: August 1, 2019 .