

CS Form No. 33-B  
Revised 2017

Received Original Copy

(Stamp of Date of Receipt)

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

Mr./Mrs./Ms.: MARK C. RATILLA

You are hereby appointed as Instructor I (SG, Step ) (Business Mangement)  
(Position Title)

under Permanent status at the DBM  
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of TWENTY TWO THOUSAND ONE HUNDRED FORTY NINE  
(P 22,149.00) pesos per month.

The nature of this appointment is reappointment vice \_\_\_\_\_  
(Original, Promotion, etc.)

, who \_\_\_\_\_ with plantilla Item No. VISCAB-INST1-28-2013 Page 25 of 37 pages  
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

  
EDGARDO E. TULIN  
Appointing Officer/Authority

8/1/2018

Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No. 1400350, s. 2014  
dated 3/3/2014


DRY SEAL

(Stamp of Date of Release)

### Certification


This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 have been complied with, reviewed and found to be in order.

The position was published at \_\_\_\_\_ N/A \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_,  
20 \_\_\_\_\_ and posted in \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_,  
20 \_\_\_\_\_ in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and  
Selection Board (HRMPSB) started on \_\_\_\_\_, 20 \_\_\_\_\_.

  
**LOURDES B. CANO**  
Highest Ranking HRMO

### Certification

This is to certify that the appointee has been screened and found  
qualified by the majority of the HRMPSB during the deliberation held on \_\_\_\_\_.

  
**BEATRIZ S. BELONIAS**  
Chairperson, HRMPSB

### ACTION ON APPOINTMENTS

Recorded by

☐ Validated per RAI for the month of \_\_\_\_\_

☐ Invalidated per CSCRO/FO letter dated \_\_\_\_\_

☐ Appeal

DATE FILED

STATUS

☐ CSCRO/ CSC-Commission

☐ Petition for Review

☐ CSC-Commission


☐ Court of Appeals

☐ Supreme Court

Original Copy - for the Appointee  
Original Copy- for the Civil Service Commission  
Original Copy- for the Agency

### Acknowledgement

Received original/photocopy of appointment on 02 Aug 14

  
**MARK RATILLA**  
Appointee