



Sa Lahat ng Makakatunghay sa Kasulatang ito,
TO ALL PERSONS TO WHOM THESE PRESENT MAY COME
Mapitagang Bati:
GREETINGS

Ipinababatid na ang Eupon ng mga Katiwala, sa paggamit ng kapangyarihang kaloob ng

Be it known that the Board of Trustees, by authority of the

**CERTIFIED TRUE COPY
OF THE ORIGINAL**

Republika ng Pilipinas, at sa tagubilin ng mga Guro ay naggawad kay
Republic of the Philippines, and or recommendation of the Faculty, has conferred upon

Vicente E. Martirez

EMMANUEL A. FIEL, RM
WESTERN LEYTE COLLEGE OF ORMOC CITY, INC.
A. BONIFACIO ST. ORMOC CITY

na nakatupad sa lahat ng kinakailangan ukol dito, ng titulong
who has fulfilled all requirements therefore, the degree of

TWO-YEAR JUNIOR SECRETARIAL COURSE (JSC)

lakip ang lahat ng karapatan, karangalan at mga pribilehiyo gayon din ang mga
with all the rights, honors, and privileges as the
tungkulin at pananagutang doo'y nauukol.
obligations and responsibilities thereunto appertaining.

Bilang katunayan ay taglay nito ang aming mga lagda at ang tatak ng

In testimony whereof we have hereto subscribed our names and affixed the seal of the

Paaralan sa Siyudad ng Ormoc, Pilipinas, ngayong ika 18 ng MARSO 1989

School in Ormoc City, Philippines this day of 19

S.O. No. 007-0289
Date 7-21-89
Series 1989

MANUEL T. FIEL
President
Pangulo

CONCHITA A. SECO, MBA
Dean
Dekano



WESTERN LEYTE COLLEGE

ORMOC CITY

OFFICE OF THE REGISTRAR

No 3976

OFFICIAL TRANSCRIPT OF RECORD

Name Mr. MARTIREZ, VICENTE C. Age 19 Date September 25, 1989
 Course TWO- YEAR JUNIOR SECRETARIAL COURSE Sex M
 Address Alegria, Ormoc City
 NCEE 19

SCHOOLS FROM WHICH GRADUATED

	NAME	LOCATION	YEAR
1. Primary	Alegria Comm School	Ormoc City	1980-81
2. Intermediate	Alegria Comm School	Ormoc City	1982-83e
3. High School	Ormoc City High School	Ormoc City	1984-87
	Western Leyte College	Ormoc City	1988-89

TERM	COURSE NUMBER	DESCRIPTIVE TITLE OF THE COURSE	FINAL GRADE	CREDIT	REMOVAL GRADE
1st Sem 1987-88	Soc. Science 1	WESTERN LEYTE COLLEGE- Ormoc City			
	Typing 1	New Society and Its Problem	2.3	3	
	Clerical TRn	Fundamentals of Typewriting	2.8	5	
	English 1	Basic Com. & Clerical Skills/ Training	2.3	3	
	Steno 1	Communication Arts 1	2.9	3	
	Per Dev	Fundamentals of Shorthand	2.7	5	
		Personality Dev & Public Relation w/ office Ethics	2.6	3	
2nd Sem 1987-88	Typing 2	Advanced Typewriting	2.6	5	
	English 2	Communication Arts 11	2.3	3	
	Steno 2	Speed Development	2.9	5	
	Rizal's	Rizal's Life and Works	2.7	3	
	Soc Sci 2	New Philippine Constitution and Govern- ment	2.6	3	
1st Sem 1988-89	Math 0	Business Mathematics	2.9	3	
	Typing 3	Advanced Typewriting	2.3	5	
	Steno 3	Basic Transcription	2.6	5	
	Pilipino 1	Sining ng Pakikipagtalastasan	2.0	3	
	English 3	Expository Writings	2.8	3	
	Psycho 1	General Psychology	1.9	3	
	Mgmt 2	Bus Organization & Management	2.4	3	
2nd Sem 1988-89	Econ 1	Principles of Economics	3.0	3	
	Practicu	Office Mngt & Off. Practice incl. 200 hrs of Office Training	2.4	3	
	Steno 4	Advanced Transcription	2.6	5	
	Acctg 1	Principles of Accounting	2.4	6	
	English 24	Bus. English & Correspondence	2.7	3	
	Pil 2	Panitikan ng Pilipinas	2.2	3	
GRADUATED: From the TWO-YEAR JUNIOR SECRETARIAL COURSE (JSC) as per Special Order No. 507-0289 dated 7-21-89 as of March 1989.			CERTIFIED TRUE COPY OF THE ORIGINAL		
TO WHOM IT MAY CONCERN: THIS IS TO CERTIFY THAT DOCUMENTARY STAND IN THE AMOUNT OF P30 HAS BEEN			for: <u>EMMANUEL A. FIEL, RN</u>		

GRADING SYSTEM:	1.0 89-100	2.0 87-88	2.5 81-82
	1.1 93-98	2.1 86-87	2.6 80-81
	1.2 97-99	2.2 85	2.7 79
	1.3 96-97	2.3 84	2.8 78
	1.4 95	2.4 83	2.9 77
	3.0 75-76	4.0 70-74 Conditioned	5.0 Failure

Official Receipt No. 114191

Date 2-20-89

REMARKS:

ISSUED FOR EMPLOYMENT

Paid: O.R. No.

CONCHITA R. SECO, MSBA

CELEDONIA T. ALKUINO