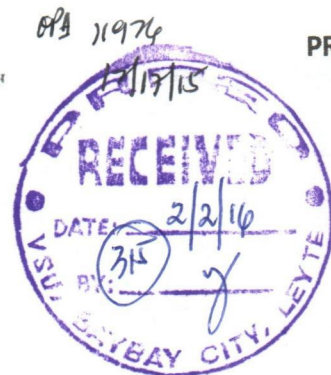




VISAYAS STATE UNIVERSITY  
Visca, Baybay City, Leyte

**CLEARANCE FOR FACULTY/STAFF**



Name : **MARIA LOUELLA C. TAMBIS**  
Dept./Office: **OVPRE-TPTO/ITSO**

Position : **Instructor I**  
Last Day of Service in VSU: \_\_\_\_\_

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: \_\_\_\_\_

Effective Date : **February 8 - July 13, 2016**

Reason if Resignation : \_\_\_\_\_

Until further notice faculty/staff's address and Mobile No.: **Brgy. San Isidro, Baybay City, Leyte/0927-701-1023**

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 Alan B. Loreto	17. University Librarian	 Andreli D. Pardales 1/11/16
2. Dean, College of Agriculture	 VICTOR B. ASIO	18. University Physician	 Elwin Jay V. Yu
3. Dean, College of Arts and Sciences	 Candelario L. Calibo	19. University Registrar	 Eliezer L. Velasco
4. Dean, College of Education	 Lijueraj J. Cuadra	20. Head, Accounting Office	 Erlinda S. Esguerra
5. Dean, College of Mgt. and Economics	 Antonio P. Abamo	21. Head, Cash Division	 Corazon U. Nuevo
6. Dean, College of Engineering	 Roberto C. Guarra	22. OIC Records Office	 Asteria A. Sevilla
7. Dean, College of Forestry and Environmental Science	 Arturo B. Pina	23. Head, PRPEO	 Teresita L. Quiñanola
8. Dean, College of Veterinary Medicine	 Eugene B. Llanada	24. Head, SPPMO	 Alicia M. Flores 1/13/16
9. Dean, Graduate School	 EDITHA G. CAGASAN 1/11/16	25. OIC, Director, GSD	 Noro L. P. Yonzona
10. Dean of Students	 Manolo B. Loreto, Jr.	26. Director, Administration & Human Resource Dev't	 Lourdes B. Cano
11. Director, Institute of Human Kinetics	 Aleli A. Villocino 1/11/16	27. OIC, Director, Finance	 Louella C. Ampac
12. Director, ecoFARM	 Romel B. Armecin	28. Vice-President for Research & Extension	 Othello B. Capuno
13. Director, NARC	 FELICIANO S. SINON	29. Vice-President for Instruction	 Bernz S. Baidon 1/11/16
14. Director, NCRC	 Maria Juliet C. Ceniza 8/17/16	30. Vice-President for Admin. & Finance	 Remberto A. Patindol
15. Director, PhilRootcrops	 Marcelo A. Quevedo 1/11/16	31. Vice-President for Planning, Resource Generation and External Affairs	 DANIEL M. TUMBAO, JR.
16. VFA/AdPA	 VSUFA Treas. 1/11/16		
		APPROVED:	 Edgardo E. Tulin President