


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. ANICETA M. LUMACAD has assumed the duties and responsibilities as ADMINISTRATIVE ASSISTANT II of Alumni and Community Relations Office (ACRO) effective _____.

This certification is issued in connection with the issuance of the appointment of Ms. ANICETA M. LUMACAD as ADMINISTRATIVE ASSISTANT II.

Done this 1st day of June 2020 in _____.


ELSIE E. SALAMAT
Head, ACRO

Date: 6.1.2020

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*