

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. LIONEL H. LIONG has assumed the duties and responsibilities as ADMINISTRATIVE AIDE III of RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS OFFICE effective _____.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. LIONEL H. LIONG as ADMINISTRATIVE AIDE III.

Done this _____ day of _____ in Baybay City, Leyte.


LUVILLA G. ALCOBER
Head of Office/Department/Unit

Date: _____

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*