


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. Janet Alexis A. De los Santos has assumed the duties and responsibilities as Associate Professor IV of Visayas State University effective September 14, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. De los Santos as Associate Professor IV.

Done this 15 day of September 15 in Baybay.

  
JESUSA M. MAGNO  
Head of Office/Department/Unit

Date: September 15, 2022

Attested by:

  
**HONEY SOFIA V. COLIS**  
OIC HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*