


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. NORMAN O. VILLAS has assumed the duties and responsibilities as Information Technology Officer I of Information & Communications Technology Management System - VSU effective July 1, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. NORMAN O. VILLAS as Information Technology Officer I.

Done this 1st day of July 2024 in VISAYAS STATE UNIVERSITY.


SEAN O. VILLAGONZALO
Head of Office/Department/Unit

Date: July 1, 2024

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*