

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. JOSEFINA M. LARROSA has assumed the duties and responsibilities as Administrative Officer I of Office of the President effective September 1, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Josefina M. Larrosa as Administrative Officer I.

Done this 29th day of August 2023 in VSU, Visca, Baybay City.


EDGARDO E. TULIN

Head of Office/Department/Unit

Date: 9/1/2023

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*