

Republic of the Philippines
Visayas State University

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. Florife A. Gatchalian has assumed the duties and responsibilities as Instructor 1 of Institute of Human Kinetics, VSU, Visca, Baybay City, Leyte effective January 3, 2018.


This certification is issued in connection with the issuance of the appointment of Ms/Mr. Gatchalian as Instructor 1.

Done this 3rd day of January, 2018 in VSU, Baybay City, Leyte


ALELI A. VILLOCINO
Head of Office/Department/Unit

Date: 1-3-2018

Attested by:


LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*