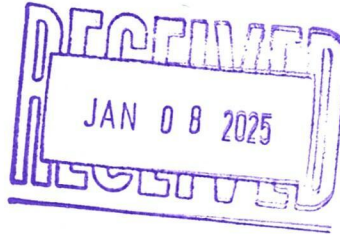




Notice of Step Increment/s Due to Meritorious Performance

DR. LOTIS M. BALALA ✓
Dept of Vet. Clinical Sciences
VSU, Visca, Baybay City, Leyte



November 28, 2024

1/3/2025

Dear Dr. Balala:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012, implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Associate Professor V** is hereby adjusted effective January 1, 2023, as follows:

1. Actual monthly basic salary as of January 1, 2023, ₱ 80,003.00
(SG 23, Step 1)
2. Add: Two (2) Step Increment/s
Due to Meritorious Performance
3. Adjusted monthly basic salary effective January 1, 2023, ₱ 82,432.00
(SG 23, Step 3)

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


PROSE IVY G. YEPES
President

Position Title: Associate Professor V
Salary Grade: 23
Item No. FY 2022 Plantilla of Personnel: APRO5-5-2022

cc: RAO, RSPPRO, PLBO, LOTIS M. BALALA