REPUBLIC OF THE PHILIPPINES		1. NAME OF EMPLOYEE
BC-CSO Form No. 1		RATILLA BERTA CATINGAN
(Position Description Form)		(Family Name) (Given Name) (Middle Nams)
2. DEPARTMENT, CORPORATION OR AGENCY/		3. BUREAU OR OFFICE
LOCAL GOVERNMENT		
LEYTE STATE UNIVERSITY		
4. DEPT./BRANCH/DIVISION DASS		
		5. WORK STATION/PLACE OF WORK
		LSU, Visca, Baybay, Leyte
Sa. FRES. APPRO.	6b. PREV. APPRO	I7a. SALARY P.A.: 100 00 00 00
ACT/ (x) mentals to the	ACT/	150,552.00
BOARD RES/	BOARD RES/	7b. OTHER COMPENSATION: PERA/ACA
ORD. NO.	ITEM NO.	111 11 11 11 11 11 11 11
8. OFFICIAL DESIGNATION OF PO	SITION	9. WORKING PROPOSED TITLE
o. Of FIGHE BESIGNATION OF TO	Instructor III	J. WORKING FROM GOLD THEE
10. WAPCO CLASSIFICATION OF THIS POSITION		11. OCCUPATION GROUP TITLE
		(leave blank)
10 FOR LOCAL COVERNMENT DO	CITION CUITON CONFIDENCIAL	LINIT AND INITIO OLAGO
12. FOR LOCAL GOVERNMENT PO MUNICIPALITY []		
MONICIPALITY []	CITY [PROVINCE []
1st	2nd 3rd	4th 5th 6th
[]		and [4] to restal I want of Hardgan and its
13. STATEMENT OF DUTIES AND	RESPONSIBILITIES. If more space	e is needed, please
attach additional sheets.	goothies notanous pas, we	To reviee instruction, resear
Percent of :		The same of the supplier was a flavor of the
Working Time:	DUTIES	
aduct reserves & ertension	e tra erchaste ecuracs, oci	rankanjahku manonga dosor of
0 021V37168		
70% - Instruction Teaches Agronomy undergraduate and graduate courses		aduate and graduate courses
20% - Research Conducts research related to production and management of		to production and management of
	agronomic crops	- 1- the same of more more of others
10% - Extension		on are a control of control
7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7		er/lecturer of seminars, etc.
the state of the property of the state of th		

VICER B. LPIO Foot. Hood and the a tenna and

14. POSITION TITLE OF IMMEDIATE SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER		
14. POSITION TITLE OF INIMEDIATE SUPERVISOR	SUPERVISOR		
Department Head	College Dean		
The Control of Child Section 1	Correde Decri		
40 NAMES THE SO AND ITEM NOS OF TURSE YOU DIE	DECTLY CUREDUICE CONTRACTOR AND CONTRACTOR		
16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIR	RECTLY SUPERVISE (if more than (7) list		
only by their item nos. and titles)	The state of the s		
17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly	ly in performance of work		
17. WAOTHILE, Edon MEIT, 10020, oto. door logs.	224.		
oving the costs their			
18. CONTACT	19. WORKING CONDITION		
Occasional Frequent	Normal Working Condition (x)		
General Public [3] [1]	Field work		
Other Agencies []	Field Trips []		
Supervisors [] [X]	Exposed to Varied Weather		
Management [] []	III apple Cher's (Specify) []		
Others (Specify) []			
20. I CERTIFY that the above answers are accurate and co	omplete.		
soloslossi	bauen		
12/01/2005	BERTA C. RATILLA		
Date	≸ignature of Employee		
21. Describe briefly the general function of the Unit or Sect	tion.		
To provide instruction, research	and extension services		
22. Describe briefly the general function of the position.			
To teach Agronomy undergraduate a	nd graduate courses, conduct research & extension		
20 10002 1000	activities		
23.a Indicate the required qualifications by years and kind	of education considered in filling up a		
vacancy for this position. (Keep the position in mind rather than the qualifications of the present			
incumbent. This item should be filled for all positions	other than teaching).		
Education Master of Science	30010 010010193		
Education: Master of Science	oga pomposem na dovreed		
Experience:			
V			
23b. Licenses or certificates required to do this work, if an	у.		
	10		
24. I HEREBY CERTIFY that the above answers are accu	urate and complete.		
	VICTOR B. ASIO		
12/01/2000			
	Signature and Title of Immediate		
Date	Supervisor		
os Approven	Supervisor .		
25. APPROVED	1.		
	PACIENCIA P. MILAN		
Doto	Head of Agency		
Date	Licha ol vidano)		