

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VALENZONA		
FIRST NAME	MARIO LILIO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	PAL		
3. DATE OF BIRTH (mm/dd/yyyy)	2/2/1966	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	#71 Kilbourne House/Block/Lot No. Street VSU Pangasugan Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Separated <input type="checkbox"/> Other/s:	ZIP CODE	6521
7. HEIGHT (m)	1.57 M	18. PERMANENT ADDRESS	Block 17 Lot 18 Phase 2 Kalipayan House/Block/Lot No. Street V&G 109 Subdivision/Village Barangay Tadloban LEYTE City/Municipality Province
8. WEIGHT (kg)	70 KGS	ZIP CODE	
9. BLOOD TYPE	B+	19. TELEPHONE NO.	
10. GSIS ID NO.	CRN 006 0086 5631 1	20. MOBILE NO.	09176341514
11. PAG-IBIG ID NO.	1700 0026 4059	21. E-MAIL ADDRESS (if any)	mvalenzona23@yahoo.com
12. PHILHEALTH NO.	13-200595600-9		
13. SSS NO.			
14. TIN NO.	116627478		
15. AGENCY EMPLOYEE NO.	V00466		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)	NA	
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	VALENZONA			
FIRST NAME	MANUEL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	MODINA			
25. MOTHER'S MAIDEN NAME				
SURNAME	PAL			
FIRST NAME	LILIA			
MIDDLE NAME	PAL			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Franciscan College of the Immaculate Conception	Elementary Graduate	1972	1978		1978	Diploma
SECONDARY	Holy Infant College	High School Graduate	1978	1982		1982	Diploma
VOCATIONAL / TRADE COURSE							
COLLEGE	Leyte Institute of Technology	Bachelor of Science in Civil Engineering	1982	1998		1997	Diploma
GRADUATE STUDIES	Asian Development Foundation	Masters in Management					Diploma

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/2/2018
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNIT SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CIVIL ENGINEERING BOARD EXAM	70.00	12/1/1988	TIP MANILA	053214	N/A
	CAREER SERVICE SUB-PROFESSIONAL	71.50	3/1/1985	MAASIN, SOUTHERN LEYTE	N/A	N/A

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28.	INCLUSIVE DATES				SALARY/ JOB/ PAY GRADE		GOVT
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(Continue on separate sheet if necessary)

SIGNATURE		DATE	10/2/2018
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10	2	2018
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VI. VOLUNTARY WORK OR INVOLVEMENT IN _____ / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S _____

[illegible]

(Continue on separate sheet if necessary)

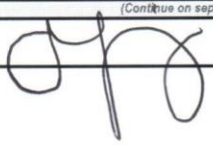
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

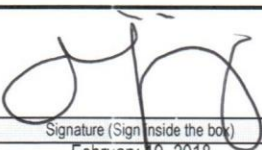
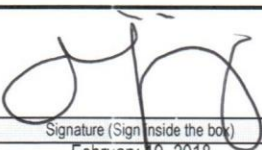
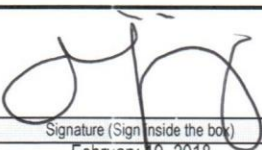

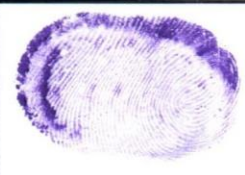

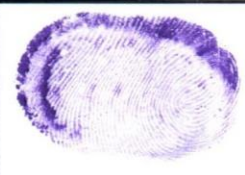

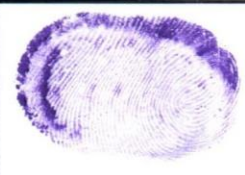



(Start from the most recent L&Q training program and include only the relevant L&Q training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Cooking	None	Member, VSU BAC
Driving		Member, VSU UADCO
Tennis		Member, VSU-AdPA
Practical Shooting		Member, Single For Christ
		Member, Baybay Shooters Association
		Member, Baybay Tennis Club
		Member, Tau Gamma Phi
(Continue on separate sheet if necessary)		
SIGNATURE		DATE 10/2/2018

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table border="1"><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>PROF. DANILO PULMA</td><td>EVSU, TACLOBAN CITY</td><td></td></tr><tr><td>DR. ROBERTO GUARTE</td><td>VSU, VISCA, BAYBAY CITY</td><td></td></tr><tr><td>VICE MAYOR MICHAEL CARI</td><td>LGU, BAYBAY CITY</td><td></td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	PROF. DANILO PULMA	EVSU, TACLOBAN CITY		DR. ROBERTO GUARTE	VSU, VISCA, BAYBAY CITY		VICE MAYOR MICHAEL CARI	LGU, BAYBAY CITY	
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table border="1"><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: UMID CRN 006 0086 5631 1</td></tr><tr><td>ID/License/Passport No.: PRC 053214</td></tr><tr><td>Date/Place of Issuance: 08/10/2015 / Baybay City</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: UMID CRN 006 0086 5631 1	ID/License/Passport No.: PRC 053214	Date/Place of Issuance: 08/10/2015 / Baybay City	<table border="1"><tr><td> Signature (Sign inside the box) February 19, 2018 Date Accomplished</td></tr></table>	 Signature (Sign inside the box) February 19, 2018 Date Accomplished							
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SUBSCRIBED AND SWORN to before me this <u>02</u> day of <u>February</u> , 2018, affiant exhibiting his/her validly issued government ID as indicated above.													
<table border="1"><tr><td> ATTY. RYSAN C. GUINOCOR SOLICITOR GENERAL Person Administering Oath</td></tr></table>		 ATTY. RYSAN C. GUINOCOR SOLICITOR GENERAL Person Administering Oath											
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