	REPUBLIC OF THE PHILIPPINES	
	BC-CSC FORM NO 1	1. NAME OF EMPLOYEE
	(Position Description Form)	GONZACA -
3	ALCOHOLOGICA TORRINGS TORRINGS TORRINGS	GONZAGA, EDILBERTO JR. LABIAN
2.	DEPARTMENT, CORPORATION OR AGENCY/LOCAL	(Middle Name)
		POREYO OK OFFICE
4.	Visayas State University, Baybay City, Leyte	VSULHS
	DEPT./BRANCH/DIVISION VSWLHG	5. WORK STATION/PLACE OF WORK
6a.	PRES. APPRO. 6b. PREV. APPRO	7 033
	POADD DECK	7a. SALARY P.A.: \$ 239, 280,00
	ORD. NO.	
	ITEM NO. ITEM NO.	7b. OTHER COMPENSATION: P 24,000.00
	CONTRACTOR DESIGNATION OF DESIGNATION	
8.	OFFICIAL DESIGNATION OF POSITION	O HONG
	Instructor I	9. WORKING PROPOSED TITLE
10.	WAPCO CLASSIFICATION OF THIS POSITION	11 00-11/11/20
	A CONTRACTOR	11. OCCUPATION GROUP TITLE (leave blank)
12.	2 4.0 4.0 3	
	FOR LOCAL GOVERNMENT POSITION, CHECK GOVER MUNICIPALITY []	NMENTAL UNIT AND UNIT'S CLASS PROVINCE []
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3.	STATEMENT OF DUTIES AND RESPONSIBILITIES. attached additional sheets.	If more space is needed, please
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85%	a) Prepared teaching materials/guidesb) Conducts examination (mid/final/le	s and submit to department head.
85%	 a) Prepared teaching materials/guides b) Conducts examination (mid/final/loc) c) Checks test papers and return 1 west 	s and submit to department head. ong hours/quizzes).
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14.	POSITION TITLE OF			1
	TITLE OF	IMMEDIATE SUPERVISOR	15. POSITION TITLE OF NEXT HIGHER	1
	p/ /		SUPERVISOR	133
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