

## PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION


2. SURNAME	MORALES		
FIRST NAME	ROMULO		NAME EXTENSION (JR., SR)
MIDDLE NAME	ETIS		
3. DATE OF BIRTH (mm/dd/yyyy)	APRIL 26, 1961	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BUNGA BAYBAY LEYTE	If holder of dual citizenship, please indicate the details.	PHILIPPINES
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
7. HEIGHT (m)	173 CM	19. TELEPHONE NO.	N/A
8. WEIGHT (kg)	65	20. MOBILE NO.	0916 703 8767
9. BLOOD TYPE	B	21. E-MAIL ADDRESS (if any)	romulo.morales@vsu.edu.ph
10. GSIS ID NO.	DWIGKKEMD15		
11. PAG-IBIG ID NO.	1700-0026-9544		
12. PHILHEALTH NO.	10-00015180-8		
13. SSS NO.	N/A		
14. TIN NO.	116-625-857		
15. AGENCY EMPLOYEE NO.	N/A		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MORALES	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ELIZABETH	NAME EXTENSION (JR., SR)	
MIDDLE NAME	SOLANO		
OCCUPATION	CHILD DEVELOPMENT WORKER		
EMPLOYER/BUSINESS NAME	CSWDO		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	MORALES		
FIRST NAME	CORNELIO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	BORELA		
25. MOTHER'S MAIDEN NAME	BANTACULO		
SURNAME	MORALES		
FIRST NAME	PELAGIA		
MIDDLE NAME	ETIS		

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BUNGA ELEMENTARY SCHOOL	PRIMARY EDUCATION	1968	1974	NA	1974	N/A
SECONDARY	PAMULAN NATIONAL HIGH SCHOOL	HIGH SCHOOL	1979	2002	NA	2002	N/A
VOCATIONAL / TRADE COURSE	BAYBAY NORTH CENTRAL SCHOOL	PRACTICAL ELECTRICITY	1986	1987	NA	1987	N/A
COLLEGE	N/A						N/A
GRADUATE STUDIES	N/A						N/A

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# IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
GENERAL CARPENTRY I	73-57	2/21/03	DAYDAY NATIONAL HIGH SCHOOL	26080329	12/19/09
ELECTRICAL INSTALLATION & MAINTENANCE		10/20/15	VISAYAS STATE UNIVERSITY	19087020	10/20/15

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format *00-0*) INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
From	To						
02/10/17	PRESENT	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	141,540.00	INTCSOBN	PERMANENT	YES
01/01/17	02/09/16	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	140,292.00	NBC568	PERMANENT	YES
01/01/16	12/31/17	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	134,316.00	NBC562	PERMANENT	YES
02/10/14	12/31/15	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	128,572.00	INTCSOBN	PERMANENT	YES
06/01/12	02/09/14	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	127,320.00	NBC540	PERMANENT	YES
06/01/11	05/31/12	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	118,512.00	NBC530	PERMANENT	YES
01/10/11	05/31/11	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	109,704.00	INTCSOBN	PERMANENT	YES
06/24/10	01/09/11	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	107,964.00	NBC524	PERMANENT	YES
07/01/09	06/23/10	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	98,916.00	NBC521	PERMANENT	YES
07/01/08	06/30/09	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	89,868.00	NBC516	PERMANENT	YES
01/10/08	06/30/08	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	81,696.00	INTCSOBN	PERMANENT	YES
07/01/07	01/09/08	ADMINISTRATIVE AIDE III	VISAYAS STATE UNIVERSITY	79,716.00	NBC511	PERMANENT	YES
01/10/05	06/30/07	ADMINISTRATIVE AIDE III	LEYTE STATE UNIVERSITY	72,468.00	Promotion	PERMANENT	YES
12/01/04	01/09/05	ADMINISTRATIVE AIDE I	LEYTE STATE UNIVERSITY	62,508.00	retitling	PERMANENT	YES
12/06/02	11/30/04	UTILITY WORKER I	LEYTE STATE UNIVERSITY	62,508.00	INTCSOBN	PERMANENT	YES
07/01/01	12/05/02	UTILITY WORKER I	VISCA	60,984.00	NBC474	CASUAL	YES
01/01/00	06/30/01	UTILITY WORKER I	VISCA	58,080.00	NBC468	CASUAL	YES
12/06/99	12/31/99	UTILITY WORKER I	VISCA	52,800.00	Original	CASUAL	YES
01/04/99	12/05/99	LABORER I	VISCA	209.00		CASUAL	YES
01/01/96	12/31/96	LABORER I	VISCA	209.00	84 d serv.	CASUAL	YES
01/01/95	12/31/95	LABORER I	VISCA	172.70	24 d serv.	CASUAL	YES
01/01/94	12/31/94	LABORER I	VISCA	127.26	73 d serv.	CASUAL	YES
01/01/92	12/31/93	LABORER I	VISCA	90.90		CASUAL	YES
01/01/91	12/31/91	LABORER I	VISCA	90.90		CASUAL	YES
07/01/89	12/31/90	LABORER I	VISCA	90.90		CASUAL	YES
12/14/87	06/30/89	LABORER	VISCA	33.85		CASUAL	YES
03/01/87	12/13/87	LABORER	VISCA	22.90		CASUAL	YES
07/01/86	02/28/87	LABORER	VISCA	19.90		CASUAL	YES

(Continue on separate sheet if necessary)

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29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N / X				

#### VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
CARPENTER		
ELECTRICIAN		

(Continue on separate sheet if necessary)

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