



VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY/STAFF



Name: JOY A. BELLEN

Dept./Office: Teacher Education

Position: Instructor III

Last day of Service in VSU: _____

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management and Development Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others:

Effective Date: August 1, 2019

Until further notice faculty/employee's address: Caridad, Baybay City, Leyte

Reason if resignation: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept./Office	 BAYRON S. BARREDO	17. University Librarian	 ANDRELI D. PARDALES 6/15/19
2. Dean, College of Agriculture	 VICTOR B. ASIO 6/21/19	18. University Physician	
3. Dean, College of Arts & Sciences	 CANDELARIO L. CALIBO	19. University Registrar	 MA. EPIFANIA C. TUDTUD 6/20/19
4. Dean, College of Education	 ALELI A. VILLOCINO	20. Head, Accounting Office	 ERLINDA S. ESGUERRA 6/26/19
5. Dean, College of Mgmt. & Economics	 ANALITA A. SALABAO	21. Head, Cash Office	 CORAZON U. NUEVO
6. Dean, College of Engineering	 ROBERTO C. GUARTE	22. Head, Records Office	 ASTERIA A. SEVILLA 7/24
7. Dean, College of Forestry & Natural Resources	 DENNIS P. PEQUE	23. Head, PRPEO	 LOURDES B. CANO 8/14/19
8. Dean, College of Veterinary Medicine	 EUGENIO B. LANADA 7/24/19	24. Head, SPPMO	 LEGARIO B. RAMOS
9. Dean, Graduate School	 ANABELLA B. TULIN 7/24/19	25. Director, GSD	 MARIO LILIO P. VALENZONA
10. Dean of Students	 MANOLO B. LORETO, JR.	26. Director, Administration & Human Resource Dev't	 LOURDES B. CANO 8/15/19
11. Director, Institute of Human Kinetics	 MARY JEAN M. SAPAN 6-21-19	27. Director, Finance	 LOUELLA C. AMPAC 8/14/19
12. Director, ecoFARM	 ROMEL A. ARMECIN	28. Vice-President for Research & Extension	 OTHELLO B. CAPUNO 8/14/19
13. Director, NARC	 FELICIANO G. SINON	29. Vice-President for Instruction	 BEATRIZ S. BELONIAS 8/14/19
14. Director, NCRC-V	 MA. JULIET C. CENIZA 7/10/19	30. Vice-President for Admin. & Finance	 REMBERTO A. PATINDOL
15. Director, PhilRootcrops	 ERLINDA A. VASQUEZ	31. Vice-President for Planning and Resource Generation & External Affairs	 DILBERTO O. FERRAREN
16. VFA/AdPA	 ERNESTO F. BULAYOG		

APPROVED:

EDGARDO E. TULIN
University President