

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Camacho		
FIRST NAME	Sheira May	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Terol		
3. DATE OF BIRTH (mm/dd/yyyy)	05/30/1985	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Allen, Northern Samar	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	Apartment 90, Kilbourne St. House/Block/Lot No. Street Visca Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay City/Municipality Province
7. HEIGHT (m)	1.49	ZIP CODE	6521
8. WEIGHT (kg)	52.00	19. TELEPHONE NO.	N/A
9. BLOOD TYPE	A+	20. MOBILE NO.	981-633-5408
10. GSIS ID NO.	2004059743	21. E-MAIL ADDRESS (if any)	smcamacho@vsu.edu.ph
11. PAG-IBIG ID NO.	152000318337		
12. PHILHEALTH NO.	100500646882		
13. SSS NO.	0504791734		
14. TIN NO.	937255539		
15. AGENCY EMPLOYEE NO.	V00725		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Camacho	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Ralph	Xyrein Terol Camacho	10/19/2013
MIDDLE NAME	Cagabhion	Xian Terol Camacho	11/06/2014
OCCUPATION	Seaman	Xia Terol Camacho	03/08/2019
EMPLOYER/BUSINESS NAME	Marlow Navigation		
BUSINESS ADDRESS	Manila		
TELEPHONE NO.			
24. FATHER'S SURNAME	Terol		
FIRST NAME	Arcelito		
MIDDLE NAME	Martinez		
25. MOTHER'S MAIDEN NAME	Amelia Gelomio Galecio		
SURNAME	Galecio		
FIRST NAME	Amelia		
MIDDLE NAME	Gelomio		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND


26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Mahaplag Elementary School	Elementary	1990	1996		1996	N/A
SECONDARY	St. Francis Educational Institute	High School	1996	2001		2001	N/A
VOCATIONAL/TRADE COURSE	N/A						
COLLEGE	Aquinas University of Legaspi	Bachelor of Science in Secondary Education	2001	2005		2005	N/A
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	03/13/2023
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V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	03/13/2023

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	E-Archiving: Transform The Way You Preserve Data	10/20/2022	10/20/2022	8	Technical	Association of Special Libraries of the Philippines
	EASTERN VISAYAS REGION LIBRARIANS SUMMIT	08/31/2022	09/02/2022	24	Research	PLAI Eastern Visayas Region Librarians Council
	Total Quality Systems in People Management	07/20/2022	07/22/2022	24	Managerial	Personnel Officers Association of the Philippines, Inc. (POAP)
	Hybrid Learning Spaces: Envisioning the Post-Pandemic 21st Century Library	04/06/2022	04/06/2022	8	Instruction	C&E Adaptive Learning Solutions
	Webinar-Workshop on Psychological First Aid and Basic Attending and Facilitating Skills for Librarians	02/02/2022	02/02/2022	8	Technical	National Library of the Philippines
	2021 PLAII Congress and General Assembly: "Outcomes. Outreach. Outstanding"	11/23/2021	11/26/2021	32	Managerial	PHILIPPINE LIBRARIANS ASSOCIATION, INC. (PLAI)
	Libraries Building ROADS: Readers, Opportunities, Advocacies, Development, Sustainability	11/08/2021	11/10/2021	24	Managerial	PHILIPPINE LIBRARIANS ASSOCIATION, INC. (PLAI)
	Libraries: Preserving and Promoting Knowledge	11/05/2021	11/05/2021	8	Managerial	UNIVERSITY OF SAN CARLOS LIBRARY
	10th Asia Pacific Library and Information Education and Practice Conference	10/21/2021	10/22/2021	16	Managerial	ASIA PACIFIC LIBRARY AND INFORMATION
	Libraries Building ROADS: Readers, Opportunities, Advocacies, Development, Sustainability	09/23/2021	09/24/2021	16	Managerial	PHILIPPINE LIBRARIANS ASSOCIATION, INC. (PLAI)
	Libraries Bridging the Digital Divide: A New Normal Library Experience	09/23/2021	09/24/2021	16	Instruction	Department of Information and Communications Technology
	Library and Archives Disasters: Mitigation, Recovery, and Mold	07/12/2021	07/12/2021	8	Instruction	SOCIETY OF FILIPINO ARCHIVIST, UP SCHOOL OF LIBRARY AND INFORMATION STUDIES
	Quality Assurance for Southeast Asian Libraries	07/12/2021	07/13/2021	16	Supervisory	LIBRARIES OF ASEAN UNIVERSITY NETWORK
	IFLA LIBRARY REFERENCE MODEL (LRM): TOWARDS THE NEW RDA	05/05/2021	05/05/2021	2	Technical	UNIVERSITY OF THE PHILIPPINES SCHOOL OF INFORMATION STUDIES
	Best Practices in Writing and Publishing Your Research Paper	04/16/2021	04/16/2021	2	Research	DEPARTMENT OF SCIENCE AND TECHNOLOGY
	Consultative meeting on the Proposed Career Progression and specialization Program for the Library and Information Science Profession	04/13/2021	04/13/2021	4	Managerial	Professional Regulation Commission (PRC)
	SCIENCEDIRECT ARTICLES AND JOURNALS: CHOOSING THE RIGHT ONE FOR YOUR RESEARCH	01/29/2021	01/29/2021	2	Research	DEPARTMENT OF SCIENCE AND TECHNOLOGY

PLEASE SEE ATTACHMENT A










(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		N/A		Philippine Librarians Association, Inc.

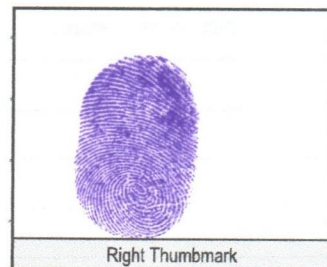
(Continue on separate sheet if necessary)

SIGNATURE		DATE	03/13/2023
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____ Resigned to apply at VSU												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr><tr><td>Andreli D. Pardales</td><td>Brgy. Guadalupe, Baybay City, Leyte</td><td></td></tr><tr><td></td><td></td><td></td></tr><tr><td></td><td></td><td></td></tr></table>		NAME	ADDRESS	TEL. NO.	Andreli D. Pardales	Brgy. Guadalupe, Baybay City, Leyte							
NAME	ADDRESS	TEL. NO.											
Andreli D. Pardales	Brgy. Guadalupe, Baybay City, Leyte												
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: PRC</td></tr><tr><td>ID/License/Passport No.: 0004638</td></tr><tr><td>Date/Place of Issuance: 11/30/0001 / PRC Ormoc</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: PRC	ID/License/Passport No.: 0004638	Date/Place of Issuance: 11/30/0001 / PRC Ormoc	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>03/13/2023</td></tr><tr><td>Date Accomplished</td></tr></table>		Signature (Sign inside the box)	03/13/2023	Date Accomplished				
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	<table><tr><td></td></tr><tr><td>Right Thumbmark</td></tr></table>		Right Thumbmark										
													
Right Thumbmark													
SUBSCRIBED AND SWORN to before me this <u>23 MAR 2023</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table><tr><td> Atty. Reyn C. Guincoor Notary Public</td></tr><tr><td>Person Administering Oath</td></tr></table>		 Atty. Reyn C. Guincoor Notary Public	Person Administering Oath										
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Person Administering Oath													



PHOTO



Attachment A.1

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