

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MANATAD		
FIRST NAME	TERESITA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	GRANADA		
3. DATE OF BIRTH (mm/dd/yyyy)	1/24/1959	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Portugal
4. PLACE OF BIRTH	Tinagan-an, Albueria, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	#400 San Jose St. Poblacion House/Block/Lot No. Street Subdivision/Village Barangay Albueria LEYTE City/Municipality Province 6521
7. HEIGHT (m)	1.524 m		
8. WEIGHT (kg)	60 kgs.	18. PERMANENT ADDRESS	#400 San Jose St. Poblacion House/Block/Lot No. Street Subdivision/Village Barangay Albueria LEYTE City/Municipality Province 6521
9. BLOOD TYPE	O		
10. GSIS ID NO.	CRN-000-6166-8084-3		
11. PAG-IBIG ID NO.	1700-0025-4302		
12. PHILHEALTH NO.	13-0000151576-5		
13. SSS NO.	N/A	19. TELEPHONE NO.	563-7189
14. TIN NO.	200-724-580-000	20. MOBILE NO.	9173063858
15. AGENCY EMPLOYEE NO.	425-0104	21. E-MAIL ADDRESS (if any)	N/A

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MANATAD		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	FELIPE	NAME EXTENSION (JR., SR)	MICHAEL G. MANATAD	1/31/1984
MIDDLE NAME	ANTIGUA		MARK G. MANATAD	3/2/1985
OCCUPATION	N/A		MECHELLE G. MANATAD	11/3/1990
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GRANADA			
FIRST NAME	CIRILO EPEFANIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	PAYLADO			
25. MOTHER'S MAIDEN NAME				
SURNAME	PIANO			
FIRST NAME	LIBRADA			
MIDDLE NAME	YGAÑA			
(Continue on separate sheet if necessary)				

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	NAPOCOR COMMUNITY SCHOOL	Elementary Graduate	1964	1970		1970	Diploma
SECONDARY	ST. MICHAEL'S COLLEGE	High School Graduate	1970	1974		1974	Diploma
VOCATIONAL / TRADE COURSE							
COLLEGE	MSU-ILIGAN INSTITUTE OF TECHNOLOGY	BSBA-ACCOUNTING	1974	1979		1979	Diploma
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE	Temanatad	DATE	April 25, 2017
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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)			
SIGNATURE	<i>Tomanetti</i>	DATE	<i>April 25, 2017</i>

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON- GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Typing/Encoding	N/A	ADPA, VSUCC
Singing, Dancing, Playing Table Tennis		

(Continue on separate sheet if necessary)

SIGNATURE	<i>Tommy</i>	DATE	<i>Apr 1 2017</i>
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Ms. LOUELLA C. AMPAC</td> <td>JP Laurel St., Baybay City</td> <td>093-7273</td> </tr> <tr> <td>Ms. ANITA G. GODOY</td> <td>Brgy. Hibunawan, Baybay City</td> <td>093-7189</td> </tr> <tr> <td>Ms. MARIA TERESA A. CRUZ</td> <td>#107 Warner Apartment, Visca, Baybay</td> <td>093-7189</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Ms. LOUELLA C. AMPAC	JP Laurel St., Baybay City	093-7273	Ms. ANITA G. GODOY	Brgy. Hibunawan, Baybay City	093-7189	Ms. MARIA TERESA A. CRUZ	#107 Warner Apartment, Visca, Baybay	093-7189
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
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<p>SUBSCRIBED AND SWORN to before me this <u>APR 25 2017</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center; margin-top: 20px;"> ATTY. RYSANG C. GUINOCOR NOTARY PUBLIC UNTIL DECEMBER 31, 2017 PTR 019-864-123456789-1/12/17 IBP 1036824 - TAGLORAN CITY - 12/19/16 MCLE COMP. NO. V-0000582-07/20/15 ROLL OF ATTORNEYS NO. 57467 </div>													