

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	OCHAVILLO		
FIRST NAME	EDGARDO	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	CEQUINA		
3. DATE OF BIRTH (mm/dd/yyyy)	04/18/1984	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Albuera, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.65	17. RESIDENTIAL ADDRESS	540 F. Celudio House/Block/Lot No. Street Damuraan Subdivision/Village Barangay Albuera Leyte City/Municipality Province
8. WEIGHT (kg)	55	ZIP CODE	6542
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	540 F. Celudio House/Block/Lot No. Street Damuraan Subdivision/Village Barangay Albuera Leyte City/Municipality Province
10. GSIS ID NO.	2005687865	ZIP CODE	6542
11. PAG-IBIG ID NO.	0017-6002-7508		
12. PHILHEALTH NO.	13-050092882-5		
13. SSS NO.	09-2969059-1	19. TELEPHONE NO.	None
14. TIN NO.	270-458-523	20. MOBILE NO.	09468032910
15. AGENCY EMPLOYEE NO.	V01153	21. E-MAIL ADDRESS (if any)	bogsochavillo@gmail.com

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	OCHAVILLO			
FIRST NAME	EDGARDO	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	DADOBO			
25. MOTHER'S MAIDEN NAME				
SURNAME	CEQUINA			
FIRST NAME	JUDITH			
MIDDLE NAME	GALANO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	DAMULAN CENTRAL SCHOOL	BASIC EDUCATION	June 1991	March 1997	N/A	1997	3rd Honorable Mention
SECONDARY	DAMULAN NATIONAL HIGH SCHOOL	BASIC EDUCATION	June 1997	April 2001	N/A	2001	1st Honorable Mention
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	MINDANAO STATE UNIVERSITY - MARAWI CITY	BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING	June 01, 2001	November 21, 2007	N/A	2007	Academic Scholar
GRADUATE STUDIES	CEBU INSTITUTE OF TECHNOLOGY - UNIVERSITY	MASTER OF ENGINEERING MAJOR IN MECHANICAL ENGINEERING	2017	PRESENT	ON GOING	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUGUST 07, 2020
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
BOARD OF MECHANICAL ENGINEERING	79.35	October 16-17, 2007	Cebu City	0069642	04/18/2021

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format *00-0*/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
8/05/2019	07/31/2020	Instructor I	Department of Mechanical Engineering Visayas State University	24,495.00	12	TEMPORARY/REGULAR	Y
8/01/2018	05/31/2019	Part-time Instructor	Department of Mechanical Engineering Visayas State University	120/hr	N/A	Job Order	N
6/1/2016	05/31/2017	Senior Science Research Specialist	VSU- Phil-LiDAR 1 Project	43600.00	N/A	Job Order	N
07/16/2014	05/31/2016	Research Associate	VSU- Phil-LiDAR 1 Project	32000.00	N/A	Job Order	N
8/1/2016	12/31/2016	Part-time Instructor	Department of Mechanical Engineering Visayas State University	120/hr	N/A	Job Order	N
1/2/2012	07/24/2012	Shift Supervisor	Robinsons Land Corporation	12500.00	N/A	Permanent	N
04/16/2010	12/5/2011	Project Engineer	Watercare International Sales, Inc.	15000.00	N/A	Permanent	N
01/27/2009	4/11/2010	Cadet Engineer	Pulp Specialties Philippines, Inc.	7500.00	N/A	Permanent	N
08/22/2008	12/27/2008	Engineering Aide	Astir Engineering Works, Inc.	6000.00	N/A	Permanent	N

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUGUST 07, 2020
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS
		From	To	
N/A		N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	67th PSME NATIONAL CONVENTION	10/16/2019	10/19/2019	24	Technical	PSME INTEGRATED ASSOCIATION OF MECHANICAL ENGINEERS
	Integrated Water Resource Management (IWRM)	12/1/2015	12/3/2015	24	Supervisory	Tacloban City
	PhilGeos Sympotium	11/19/2015	11/23/2015	40	Supervisory	UP Diliman
	Trimble GNSS Survey Training	08/24/2015	08/27/2015	32	Technical	Tacloban City
	South GNSS Survey Training	08/17/2015	08/18/2015	16	Technical	VSU - Main, Baybay City
	LAStools Workshop	01/26/2015	01/27/2015	16	Technical	VSU - Main, Baybay City

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION		
31.	32.	33.
SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Playing Guitar	N/A	Philippine Society of Mechanical Engineers
Song Writing		
Playing Chess		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	AUGUST 07, 2020
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:

resignation and finished contract

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Engr. Rodolfo A. Casane, Jr.	Albuera, Leyte	9463737017
Engr. Jundy R. Castil	Visca, Baybay City, Leyte	9124147540
Dr. Pastor P. Garcia	Visca, Baybay City, Leyte	9206993889

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC


ID/License/Passport No.: 0069642

Date/Place of Issuance: 08/24/2018/ PRC - Ormoc


Signature (Sign inside the box)

AUGUST 07, 2020

Date Accomplished



PHOTO



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 17 AUG 2020, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR

WS/LEGAL OFFICER

Person Administering Oath

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