

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**  
 Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME

GUMAMA

FIRST NAME

ANALYN

MIDDLE NAME

MANAGBANAG

3. DATE OF BIRTH (mm/dd/yyyy)

11/12/1984

16. CITIZENSHIP

☒ Filipino
 ☐ Dual Citizenship
 

☐ by birth
 ☐ by naturalization

Pls. indicate country:

4. PLACE OF BIRTH

BAYBAY, LEYTE

5. SEX

☐ Male
 ☒ Female

6. CIVIL STATUS

☐ Single
 ☒ Married
 ☐ Widowed
 ☐ Separated
 ☐ Other/s:

7. HEIGHT (m)

1.52m.

8. WEIGHT (kg)

60 kg.

9. BLOOD TYPE

NA

10. GSIS ID NO.

011167098695

11. PAG-IBIG ID NO.

121160381482

12. PHILHEALTH NO.

13-000104532-7

13. SSS NO.

0111-6709869-5

14. TIN NO.

937-627-175

15. AGENCY EMPLOYEE NO.

VO1069

17. RESIDENTIAL ADDRESS

House/Block/Lot No.

Street

PANGASUGAN

Subdivision/Village

BAYBAY

Barangay

City/Municipality

LEYTE

Province

ZIP CODE

6521-A

18. PERMANENT ADDRESS

House/Block/Lot No.

Street

PANGASUGAN

Subdivision/Village

BAYBAY

Barangay

City/Municipality

LEYTE

Province

ZIP CODE

6521-A

19. TELEPHONE NO.

563-7229

20. MOBILE NO.

09207282028

21. E-MAIL ADDRESS (if any)

analyn\_111284@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME

GUMAMA

FIRST NAME

ABDULLAH

MIDDLE NAME

RAKIM

OCCUPATION

NA

EMPLOYER/BUSINESS NAME

NA

BUSINESS ADDRESS

NA

TELEPHONE NO.

NA

23. NAME of CHILDREN (Write full name and list all)

ASHEENA M. GUMAMA

DATE OF BIRTH (mm/dd/yyyy)

1/5/2011

24. FATHER'S SURNAME

MANAGBANAG

FIRST NAME

ROGELIO

MIDDLE NAME

PAMAN

25. MOTHER'S MAIDEN NAME

RALLOS

SURNAME

MANAGBANAG

FIRST NAME

REBECCA

MIDDLE NAME

SORIA

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26.

LEVEL

NAME OF SCHOOL (Write in full)

BASIC EDUCATION/DEGREE/COURSE (Write in full)

PERIOD OF ATTENDANCE

HIGHEST LEVEL/ UNITS EARNED (If not graduated)

YEAR GRADUATED

SCHOLARSHIP/ ACADEMIC HONORS RECEIVED

From

To

ELEMENTARY

PANGASUGAN ELEMENTARY SCHOOL

Primary Education

6/1/1991

3/31/1997

Graduated

1997

2ND HONOR

SECONDARY

VISCA LABORATORY HIGH SCHOOL

Secondary Education

6/1/1997

3/31/2001

Graduated

2001

Partial Scholar

VOCATIONAL / TRADE COURSE

NA

NA

COLLEGE

LEYTE STATE UNIVERSITY

Bachelor of Science in Agriculture

6/1/2001

3/31/2005

Graduated

2005

College Honor

GRADUATE STUDIES

VISAYAS STATE UNIVERSITY

Master of Science in Horticulture

6/1/2012

4/30/2015

Graduated

2015

DOST Scholar

(Continue on separate sheet if necessary)

SIGNATURE

DATE

May 26, 2022

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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE	<i>Amelia</i>	DATE	May 26, 2022
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[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)


31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Micropropagator		N/A		Philippine Association for Plant Tissue Culture and Biotechnology (PAPTCB)
	Dancing				
	Cooking				

(Continue on separate sheet if necessary)

Amfaw

DATE \_\_\_\_\_

May 26, 2022



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

☐ YES

☒ NO

☐ YES

☒ NO

If YES, please specify:

If YES, please specify ID No:

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. Marilou Benitez	Department of Horticulture, VSU	053-335-2628
Dr. Zenaida Gonzaga	Department of Horticulture, VSU	053-335-2628
Ms. Lisa Arce	Philippine Rootcrop Research and Training Center, VSU	053-563-7229

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



ANALYN M. GUMAMA

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: SSS ID

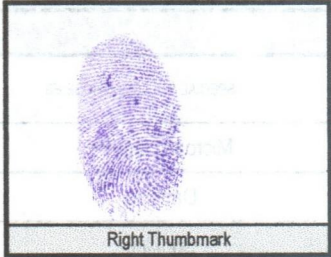
ID/License/Passport No.: 0111-6709869-5

Date/Place of Issuance: May 2016/ Calbayog City

Signature (Sign inside the box)

May 26, 2022

Date Accomplished



SUBSCRIBED AND SWORN to before me this 04 AUG 2022, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR

VSU Chief Legal Officer

Person Administering Oath



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: March 01, 2018- present
  - Position: Science Research Assistant
  - Name of Office/Unit: PhilRootcrops  
Immediate Supervisor: Dr. Nestor L. Pido (2018-Present)
  - Name of Agency/Organization and Location: VSU, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Worked closely with the project leader in the maintenance of yam germplasm collection and yam varieties for regional trial.
- Summary of Actual Duties
  - Characterized and document the yam collection.
  - Assist in the field and storehouse maintenance of the PhilRootcrops yam germplasm collection and in yam recollecting activities.
  - Analysed data and assist in preparation of reports and presentations.
  - Help maintain cleanliness and orderliness of experimental field.
  - Do other duties assigned and needed by the project leader and research center.

Attachment to CS Form No. 212

  
**ANALYN M. GUMAMA**  
(Signature over Printed Name  
Of Employee/Applicant)

Date: May 26, 2022