

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BACOLOD		
FIRST NAME	CHRISTIAN	NAME EXTENSION (JR., SR)	
MIDDLE NAME	NAVARROSA		
3. DATE OF BIRTH (mm/dd/yyyy)	12/25/1993	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	HILONGOS, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay HILONGOS LEYTE City/Municipality Province
7. HEIGHT (m)	1.78	ZIP CODE	6524
8. WEIGHT (kg)	100		
9. BLOOD TYPE	0	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay HILONGOS LEYTE City/Municipality Province
10. GSIS ID NO.		ZIP CODE	6524
11. PAG-IBIG ID NO.	121246707029	19. TELEPHONE NO.	N/A
12. PHILHEALTH NO.	13-025269499-5	20. MOBILE NO.	0906-783-6032
13. SSS NO.	34-8295949-1	21. E-MAIL ADDRESS (if any)	christian.bacolod@vsu.edu.ph
14. TIN NO.	777 296 553		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	BACOLOD		N/A	N/A
FIRST NAME	DANILO	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	MONTANO		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	NAVARROSA		N/A	N/A
FIRST NAME	VIRGINIA		N/A	N/A
MIDDLE NAME	BACOLOD		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LAMAK CENTRAL SCHOOL	ELEMENTARY EDUCATION	6/1/2001	3/31/2006	GRADUATED	2006	SALUTATORIAN
SECONDARY	HILONGOS NATIONAL VOCATIONAL SCHOOL	HIGH SCHOOL EDUCATION	6/1/2006	4/1/2010	GRADUATED	2010	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF CEBU - BANILAD	BACHELOR OF SECONDARY EDUCATION major in ENGLISH	6/1/2010	4/2/2013	GRADUATED	2013	N/A
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES - DILIMAN	MASTER OF ARTS IN ART STUDIES major in ART HISTORY	8/1/2016	present	ON-GOING	N/A	N/A

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	01-08-2025

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

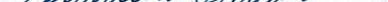
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V. WORK EXPERIENCE


(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01-08-2025	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	WOVENFOLIAGE Brgy. San Juan,Hilongos, Leyte	8/30/2023	present	N/A	FOUNDER- ADVOCACY PROJECT
	ST. JOHN PAUL II PARISH RELIEF OPERATION DRIVE FOR TYPHOON ODETTE VICTIMS Brgy. San Juan, Sitio Riverside, Hilongos, Leyte	12/20/2021	12/22/2023	72.0	PARTICIPANT- VOLUNTEER
	2021 FIESTA SOUVENIR PROGRAM EDITOR - ST. JOHN PAUL II PARISH Brgy. San Juan, Sitio Riverside, Hilongos, Leyte	1/10/2021	10/30/2022	N/A	EDITOR
	UTROS PHILIPPINES COASTAL CLEAN UP ACTIVITY 98, Sen. Gil Puyat Ave, Makati City, Makati	10/19/2019	10/19/2019	5.0	PARTICIPANT- VOLUNTEER
	UTROS PHILIPPINES TREE PLANTING ACTIVITY 98, Sen. Gil Puyat Ave, Makati City, Makati	10/31/2019	10/31/2019	5.0	PARTICIPANT- VOLUNTEER
	N/A				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Weaving with Pride: Culture. Creativity. Pride. Lecture and Workshop	6/20/2024	6/20/2024	5.0	TECHNICAL	National Museum of the Philippines - Bohol
	KAALAM sa HINABING BANIG: Ecology, Traditions, Transformations, and Diaspora Woven Foliage: The Sauran-Raffia of Bohol, Philippines	2/23/2023	2/23/2023	5.0	TECHNICAL	IHK/ADARNA
	SAGURAN SA BOHOL: Raffia Weaving in Bohol Female-led Innovative Rural Enterprises (FIRE) Program	7/12/2022	7/12/2022	5.0	TECHNICAL	US EMBASSY / FIBERS COLLECTIVE
	GIHABING DAHON; HINABING PANGANDOY (Woven Leaves; Woven Dreams): Creative Forms and Ethnobotanical Knowledge of the Saguran-Raffia Weaving Tradition of Bohol	10/27/2022	10/27/2022	5.0	TECHNICAL	BRITISH EMBASSY / FIBERS COLLECTIVE
	GLOBALIZATION: Interdependency of Asia Pacific Nations vis-a-vis South China Sea Political Tension and COVID-19 Management	5/11/2021	5/11/2021	4.0	TECHNICAL	DLABS/CAS/SU
	MOTIFS FOR ITNEG TEXTILES (Speaker: Professor Norma A. Respicio, PhD)	5/11/2021	5/11/2021	4.0	TECHNICAL	MUSKKAT -Museo sa Kaalamang Katutubo
	UNDERSTANDING CORPUS LINGUISTICS (Speaker Dr. Kriscentti P. Barcelona)	09/22/2021	09/22/2021	4.0	TECHNICAL	DLABS/CAS/SU
	Museum Management Training for HEIs: Transforming University Museums as Sites of Cultural Education and Creativity Tourism Destinations Museum Architecture and Design	10/22/2020	10/22/2020	5.0	TECHNICAL	CHED / UP-BAGUIO / MUSEO KORDILYERA
	Museum Management Training for HEIs: Transforming University Museums as Sites of Cultural Education and Creativity Tourism Destinations Conservation of Museum Artifacts	10/29/2020	10/29/2020	5.0	TECHNICAL	CHED / UP-BAGUIO / MUSEO KORDILYERA
	MGA HIBLA NG PAMANA: Protecting the Weavers as the Bearer of Intangible Cultural Heritage.	10/26/2020	10/26/2020	5.0	TECHNICAL	Nayong Pilipino Foundation and HABI: Philippine Textile Council
	RESEARCHING ABOUT PHILIPPINE CLOTHING IN EUROPEAN ARCHIVES	5/27/2020	5/27/2020	5.0	TECHNICAL	Ateneo de Manila University
	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A

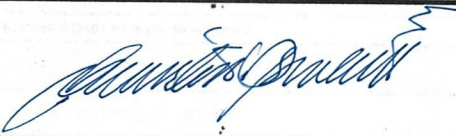

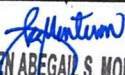
(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	MUSEUM COLLECTION		TOP 10 FINALIST - BRAVO! FILIPINO MAGAZINE'S NEW FASHION DESIGNERS	WOVENFOLIAGE
	FASHION DESIGN		TOP 10 FINALIST/PEOPLE'S CHOICE AWARDEE - CEBU YOUNG DESIGNERS' QUEST	Fashion Inclusive Businesses for Environment, Reformation, and Sustainability (FIBERS)
	TEXTILE WEAVING			
	FLORAL DESIGN			

(Continue on separate sheet if necessary)

SIGNATURE		DATE	01-08-2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div>Date Filed: _____</div> <div>Status of Case/s: _____</div>												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? .	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details: _____</div>												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, give details (country): _____</div>												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div> <div><input type="checkbox"/> YES<input checked="" type="checkbox"/> NO</div> <div>If YES, please specify ID No: _____</div>												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>PROF. PATRICK D. FLORES, PHD</td><td>UP-DILIMAN, QUEZON CITY</td><td>0995-149-0154</td></tr><tr><td>PROF. NORMA A. RESPECIO, PHD</td><td>UP-DILIMAN, QUEZON CITY</td><td>0995-571-5499</td></tr><tr><td>PROF. MICHAEL CARLO VILLAS, MA</td><td>VSU, BAYBAY CITY, LEYTE</td><td>0917-304-1576</td></tr></table>		NAME	ADDRESS	TEL. NO.	PROF. PATRICK D. FLORES, PHD	UP-DILIMAN, QUEZON CITY	0995-149-0154	PROF. NORMA A. RESPECIO, PHD	UP-DILIMAN, QUEZON CITY	0995-571-5499	PROF. MICHAEL CARLO VILLAS, MA	VSU, BAYBAY CITY, LEYTE	0917-304-1576
NAME	ADDRESS	TEL. NO.											
PROF. PATRICK D. FLORES, PHD	UP-DILIMAN, QUEZON CITY	0995-149-0154											
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PROF. MICHAEL CARLO VILLAS, MA	VSU, BAYBAY CITY, LEYTE	0917-304-1576											
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<div>Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</div> <table><tr><td>Government Issued ID:</td><td>PRC ID</td></tr><tr><td>ID/License/Passport No.:</td><td>1328290</td></tr><tr><td>Date/Place of Issuance:</td><td>CEBU CITY</td></tr></table>	Government Issued ID:	PRC ID	ID/License/Passport No.:	1328290	Date/Place of Issuance:	CEBU CITY	<div><div></div><div>Signature (Sign inside the box)</div><div>1/8/2025</div><div>Date Accomplished</div></div> <div><div></div><div>Right Thumbmark</div></div>						
Government Issued ID:	PRC ID												
ID/License/Passport No.:	1328290												
Date/Place of Issuance:	CEBU CITY												
SUBSCRIBED AND SWORN to before me this 15 JAN 2025, affiant exhibiting his/her validly issued government ID as indicated above.													
<div><div></div><div>ATTY. KAREN ABEGAIL S. MONTERON</div><div>VSU Director, Legal Affairs and Services</div><div>Person Administering Oath</div></div>													

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

Sample: If applying to Supervising Administrative Officer

- Duration: February 11, 2011 – present
- Position: Human Resource Management Officer III
- Name of Office/Unit: Finance and Administrative Service
- Immediate Supervisor: Maria Estrada
- Name of Agency/Organization and Location: Department of Human Resources, Metro Manila
- List of Accomplishments and Contributions (if any)
 - Developed recruitment plan
 - Designed training program for retirees under EO 366
- Summary of Actual Duties
 - Responsible for the management of the recruitment and selection process and the coordination of training activities of the Department; provides assistance in the management of the Division's programs and activities and performs other related functions.

- Duration: February 15, 2022 – Present
- Position: Regular Temporary - Instructor 1
- Name of Office/Unit: Institute of Human Kinetics (IHK)
- Immediate Supervisor: Dr. Andrew A. Mazo
- Name of Agency/Organization and Location: Institute of Human Kinetics | Faculty of Teacher Education, Visayas State University, Baybay City, Leyte

- **Summary of Actual Duties**

- Prepared and delivered lectures for the following college subjects: Philippine Traditional Arts, Contemporary Arts, Teaching the Visual Arts, Culture and Arts Research 1, and Professional Education subject.
- Impartially evaluated papers and projects of students.
- Spearheaded academic and extracurricular webinars.

- Duration: April 15, 2021 – December 17, 2021
- Position: Part time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Jett C. Quebec
- Name of Agency/Organization and Location: College of Arts and Sciences, Visayas State University, Baybay City, Leyte

- **Summary of Actual Duties**

- Prepared and delivered lectures for the following college subjects: Humanities, Art Appreciation, Literature, Philippine History, Speech Communication, and Remedial English.
- Impartially evaluated papers and projects of students.
- Spearheaded academic and extracurricular activities such as group discussions, workshops and exhibits related to subjects taught.

- Duration: March 19, 2019 – March 10, 2021
- Position: Substitute - Full time Teacher
- Name of Office/Unit: Jump High Academy, Inc.
- Immediate Supervisor: Mujin Lee
- Name of Agency/Organization and Location: Jump High Academy, Inc. Prestige Business Tower, Ortigas Business Center, Pasig City, Metro Manila

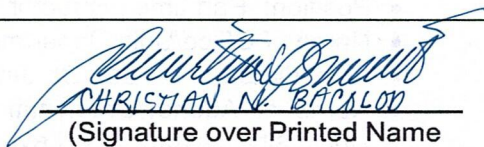
- **Summary of Actual Duties**

- Offered one-on-one and online tutoring to foreign students to improve their speaking and writing skills and boost their classroom performance in using the English Language.
- Taught several classes daily with average of 1-2 students each, including beginner, advanced, and intermediate levels.

- Duration: October 15, 2014 – April 15, 2016
- Position: Substitute - Part time Instructor
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Dr. Annie P. Gravoso
- Name of Agency/Organization and Location: College of Arts and Sciences, Visayas State University, Baybay City, Leyte

- **Summary of Actual Duties**

- Prepared and delivered lectures for the following college subjects: Humanities, Art Appreciation, Literature, Philippine History, Speech Communication, and Remedial English.
- Impartially evaluated papers and projects of students.
- Spearheaded academic and extracurricular activities such as group discussions, workshops and exhibits related to subjects taught.


CHRISTIAN N. BACALON
(Signature over Printed Name
of Employee/Applicant)

Date: 1-10-2025